

REC'D UXB TOWN CLERK
2022 MAR 24 AM 9:59

Uxbridge Historical Commission
21 South Main Street
Uxbridge, MA 01569

Subject: Meeting Minutes for 16 December 2021

1. The Commission met at 3:30 PM in the lower Town Hall. Members present were: Mary Beauchamp, Faye McCloskey, Peter Emerick, Jeffrey Brochu, and Michael Potaski. Members absent were Roy Henry and Diane Dearborne. James Beauchamp represented the Historical Society.
2. Mary Beauchamp informed the Commission that the Town Manager, on advice of the Capital Planning Committee, requested the Commission solicit "informal proposals" for the Farnum House restoration project. The Commission discussed the requirements stipulated by MGL 30B "Uniform Procurement Act" for soliciting proposals and was unaware of any procedures that allowed for "informal proposals". The Commission requested the Town Manager, acting in his capacity as the Town's Chief Procurement Officer, to provide guidance for the Commission to proceed along this line of enquiry. The Town Manager was unavailable to assist.
3. Peter Emerick moved that the Town Manager be requested to attend future meetings of the Commission whenever his advice and guidance as Chief Procurement Officer is needed. Michael Potaski seconded and the motion passed unanimously.
4. There being no further business, Faye McCloskey moved that the meeting adjourn and Peter Emerick seconded. The motion passed unanimously.

Respectfully submitted,

Michael R. Potaski
Clerk

Michael R. Potaski
Faye McCloskey
Mary Beauchamp
[Signature]