Do Not Write in this Space
Posted by
Uxbridge
Town Clerk
MAR 5 '12 AM 9:15

Town of Uxbridge

[X] Meeting [ ] Cancellation

Board or Commission: School Building Committee
Meeting Date: March 7th, 2012 Time: 6:00 p.m.
Place: High School Library
Authorized Signature: [signature]

1 **Call to Order**
2 **Pledge of Allegiance**
3 **Public Comment**
4 **Approval of Meeting Minutes (Vote)**
5 **Old/New Business**
6 **Review Athletic Field Funding Options (Vote)**
7 **Next Meetings**
March 14th, 2012 (3:30 at Trailer to approve Invoices)
April 11th, 2012 (with BOS): Note April 18th is during School Vacation Week
8 **Adjournment**

Meeting Postings:

* Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
* "Emergency" is a sudden, generally unexpected occurance or set of circumstances demanding immediate action.
* In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
* Notice must include date, time and place of meeting.
* Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
* Topics must give enough specificity so that the public will understand what will be discussed.
* Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.