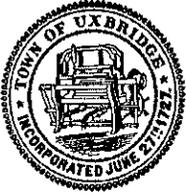


JAN 14 '14 09:38

Received by
Uxbridge
Town Clerk

Sean Hendricks
Town Manager



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MEMORANDUM

TO: Board of Selectmen
Finance Committee

FROM: Sean Hendricks, Town Manager

DATE: January 07, 2014

SUBJECT: Capital Plan: FY2015-FY2019

I am pleased to submit the attached Capital Plan and Report pursuant to the Capital Planning Bylaw approved at the Annual Town Meeting on May 9, 2006 and included in Section 8 of the Uxbridge Town Charter. Pursuant to the Charter, the Town Manager is required to submit a capital improvement program to the Board of Selectmen and Finance Committee by January 30th of each year.

The Town Manager's capital plan is based on recommendations from the Capital Planning Committee, which consists of an odd number of Town residents, appointed by the Town Manager. The Town Manager and Town Treasurer (Finance Director) are participating, non-voting members of the Capital Planning Committee.

The Capital Planning Committee was able to conduct a comprehensive review of capital requests and put forward new recommendations for FY 2015. The members of the Capital Committee are: Chairman Ed Maharay, Jim Horwath, Peter Emerick, Marsha Petrillo, Amanda Ayers, Mark Andrews and Tracey Ante.

Background:

The Bylaw denotes the establishment of the Capital Planning Committee ("Committee"), plan contents, and submittal timeline to the Town Manager. Although the cost threshold is not included explicitly in the Bylaw, the Bylaw references Chapter 81 of the Acts of 2002 (approved April 4, 2002), which defines in Section 4 a "capital purchase" as any item with a life expectancy of over five years and valued at \$50,000 or more.

Additionally, Article 6, Section 8 of the Town Charter, adopted in May 2002, "Finance and Fiscal Procedures Capital Planning Program" denotes the Capital Improvement Plan submission by the Town Manager to the Board of Selectmen and Finance Committee, "based on material prepared by the Capital Planning Committee."

The Capital Improvement Plan Process:

There are many steps in the Capital Improvement Plan ("CIP") process - from the

departments putting forth requests and the Committee evaluating urgency of needs criteria - to establishing equipment replacement schedules, life expectancies for the projects, annual costs - as well as consideration of inflation factors and financing options. A capital improvement program coordinates community planning, financial capacity and physical development and is composed of two parts - a capital budget and a capital plan. Special Outlay or "Rolling Stock" are considered operating capital items – small equipment, furniture, and other permanent property replacements needed to keep services going, and they are usually funded from Capital or permanent property lines in department operational budgets; such as "small cap" referenced by the Capital Planning Committee, and not part of the Capital Plan.

Funding the CIP:

The funding methods most commonly used and allowable through MGL that is not via grant funding are listed below:

Pay as You Go: Pay-as-you-go financing for local governments comes from local earmarking of revenue funds that do not involve financing - such as a capital stabilization fund or a transfer of a portion of free cash or including a capital purchase as part of the operating budget. It can be also be funded by issuing debt, assuming the annual payments can be fit under the tax levy.

Capital Expenditure Exclusion (MGL Ch. 59, Section 21C): A capital expenditure exclusion is not a borrowing, but a temporary increase to the tax rate that allows the item or items to be purchased outright. The Town passed such an exclusion in FY 2011 for the bridge and culvert analysis.

Debt Exclusion (MGL Ch. 59, Section 21C): Defined as action taken by a town through a referendum vote to raise the funds necessary to pay debt service costs for a particular project from the property tax levy, but outside the limits under Proposition 2 1/2. Upon approval of a debt exclusion, a town calculates its annual levy limit under Proposition 2 1/2, and adds the excluded debt service. The amount is added to the levy limit for the life of the debt only and may temporarily increase the levy above the levy ceiling. The Town's portion of the new Uxbridge High School project was financed through debt exclusion.

Override (MGL Ch. 59, Section 21C): Defined as a vote by the Town at an election to permanently increase the levy limit. An override vote may increase the levy limit no higher than the levy ceiling. The override question on the election ballot must state a purpose for the override and the dollar amount. The Town's levy would be permanently increased by the amount authorized, so it would be prudent to fund only ongoing projects (such as roads and bridges), as opposed to a defined project (i.e. a building or equipment), utilizing this method. The Town last passed an override in FY 2004.

Evaluation Criteria:

In evaluating the Committee's recommendations, jurisdictional-wide priorities affecting department needs would be considered. Historically, the Town has used ranking categories – with each particular request being assessed on its own merit and placed in one of the categories according to that assessment that take into consideration of the Committee's criteria, but also criterion such as:

- ◆ Legal mandates - consequences of non compliance/cost of compliance;
- ◆ Conformity to Town plans and goals; productivity - return on investment;
- ◆ Operating budget impact;
- ◆ Cost effectiveness;
- ◆ Percentage of Town population benefiting;

- ◆ Recreational/cultural/aesthetic value; and
- ◆ Supports economic development.

Attachments:

This document contains the following attachments:

- Exhibit 1 – Last year’s capital planning spreadsheet, reflected of FY 2014 through FY 2018 as submitted by town departments. It is included with this year’s plan documentation as background to compare significant changes to the overall plan that were issued this year. FY 2014 capital plan total: \$51,803,330
- Exhibit 2 – The FY 2015 capital planning spreadsheet, arranged by department. Please note that the “Past Schedule” column denotes purchases that in the department manager’s opinion, should have already been funded by now, due to need for expenditure due to current equipment obsolescence or unmet need. FY 2015 capital plan total: \$72,635,012.
- Exhibit 3 - The list of capital projects/purchases segregated by over/under \$50,000: Splits requests by the dollar threshold that separates purchases requiring Capital Committee action from those that require Town Manager action. Per the bylaw, the Capital Committee makes recommendations on expenditures over \$50,000, while the Town Manger has discretion on expenditures under \$50,000.
- Exhibit 4 – Same list of capital projects purchase segregated by infrastructure maintenance/improvement and Vehicles/Equipment Purchase or Replacement
- Exhibit 5 - Capital Planning Committee recommendations
- Exhibit 6 - Excerpts from the Town Charter, Bylaws
- Exhibit 7 - The special legislation regarding the Capital Committee

Funding Mechanism:

The Town has faced many challenges in funding even small portions of the capital plan over the past five years. Limited municipal capital purchases have been made, mainly through borrowing within the tax levy, or grant funding. There has been no available funding for recurring projects such as road resurfacing, town-wide roof replacement and maintenance, or the rolling stock plan since FY 2005.

A new opportunity presented itself this year. Due in part to an aggressive financial policy regarding allocation of Free Cash, the Town has, as of this writing, \$2,926,314 in the Stabilization fund. A change to the Financial Policy, approved by the Board of Selectmen and the Capital Committee, would keep a minimum of \$2.5 million dollars in the Stabilization Fund. As long as that amount is maintained all incoming Free Cash would be transferred at the Fall Annual Town Meeting to the Capital Stabilization fund, instead of the General Stabilization fund. The funds would then be available to the Capital Committee; which would culminate as funding requests at the Spring Annual Town Meeting.

If the Stabilization fund balance drops below \$2.5 million dollars at any point in the fiscal year, the amount required fund Stabilization back to that level would be transferred from Free Cash at the Fall Annual Town Meeting. Any remaining Free Cash would then be appropriated to the Capital Stabilization fund.

Based on this new policy, currently the Town will have \$426,314 available for FY 2015 capital expenditures, assuming that there is no Stabilization transfer for FY 2015 budget operations or FY 2014 budget deficits.

First year timeline:

- 1.) Determine amount available to fund Capital Stabilization (11/22/13)
- 2.) Review Capital Committee recommendation (12/04/13)
- 3.) Issue Town Manager capital recommendation (01/07/14)
- 4.) Prepare Town Meeting warrant, including preliminary Capital Warrant Articles (02/01/14 – 02/28/14)
- 5.) Determine whether Stabilization transfers are warranted for FY 2015 Budget (02/28/14)
- 6.) Determine whether Stabilization transfers are required for FY 2014 Budget (03/31/14)
- 7.) Update Capital Town Meeting warrant articles (04/01/14)
- 8.) Presentation of Capital warrant articles at Town Meeting (05/13/14)

Changes to the Capital Plan:

The items requested on the FY 2014 Capital plan totaled \$51,803,220. Items requested on the FY 2015 Capital plan total \$72,635,012, an increase of \$20,831,792. The change can be mostly attributed to four updated requests:

- 1.) **Town Hall** – Town Hall improvements were listed at \$170,000 for the FY 2014 plan. The new allocation requests \$6,500,000 for a restoration of the building, which has structural, energy efficiency, ADA and cosmetic issues. We are seeking to update a study on the building that was submitted in 2002 to determine the cost of restoring the building to make it viable as the center for municipal business for the next 100 years.

We intend to have attach this borrowing to the Center Fire Station project, which, when potentially combined with a few smaller projects will create a “Municipal Block” project, the debt service for which will replace the 20 year debt exclusion for the School remodeling that will be paid in FY 2018. The goal is to have both the Town Hall and Fire Station redone at no new additional cost to the taxpayer.

- 2.) **School Roofs, Asbestos, and Flooring** – These additions to the School’s capital list result in an increase of \$1,038,000. This figure is not final, as a full assessment on the roofs and potential costs for repairs or replacement will take place if the roof projects are accepted by the MSBA’s Accelerated Repairs program.
- 3.) **Police** – Our new Police Chief has identified a long list of capital expenses that will be required to enable the Department to improve efficiencies and maintain public safety, given the current staffing in the Department. Total increase: \$291,012.
- 4.) **DPW/DPW Enterprise funds** – Overall increase of \$13,202,020, due mainly to forecast increases in expenditures for water and sewer enterprise funds; Water by \$5,832,000 due to replacement of aging water mains in the downtown area; Sewer by \$7,035,000 due to the cost of upgrades to the Wastewater Treatment plant.

The capital requests as submitted are summarized in the tables below. Bear in mind that these figures contain all funding types, including the enterprise funds.

Capital over \$50,000 vs. capital under \$50,000:

Description	Amount	% of Total
Capital items over \$50,000	\$70,988,520	97.79%
Capital items under \$50,000	\$1,646,492	2.21%
Total	\$73,635,012	

General fund vs. enterprise:

Description	Amount	% of Total
General Fund Capital	\$30,198,012	41.58%
Enterprise Fund Capital	\$42,437,000	58.42%
Total	\$72,635,012	

Infrastructure vs. Equipment:

Description	Amount	% of Total
Infrastructure	\$69,148,020	95.20%
Equipment	\$3,486,992	4.80%
Total	\$72,635,012	

Unfortunately, the Town does not have the ability to fund a plan of this size within the current tax levy. The new funding mechanism detailed earlier in this memorandum, will help but is not the complete solution. But the presentation of the plan, showing current and overdue capital needs is important, as it clearly demonstrates the needs faced by the community.

CAPITAL PLANNING COMMITTEE RECOMMENDATIONS (With Manager’s Commentary and Recommendations):

The Committee made a total of four recommendations for FY 2015. Please see the Capital Planning Committee’s recommendations for more information.

FY 2015 RECOMMENDATIONS

- **Priority 1 – McClosky Roof Repair (\$450,000)**
Whitin Roof Repair (\$500,000)
School Floor Replacement (\$178,000)

Potential Funding Mechanisms: MSBA program assistance (Roofs only) Borrowing.
Annual Cost: Unknown at this time

Manager’s Commentary & Recommendation: The Board of Selectmen, at the request of the School Committee, has submitted statements-of-interest regarding the roofs to the MSBA. The costs listed above are only estimate. Actual costs will be calculated if the projects are accepted into the MSBA’s Accelerated Repair Program. The floor replacement will have to be funded by the Town.

These projects will likely not be addressed during FY 2015 in any meaningful way, even if they are accepted. Once the true cost is known, we will be requesting a debt exclusion to fund the Town's portion of the expense, depending on the estimated cost of roof replacement. However, there should be funds available to patch the roofs as needed until the MSBA process is complete. Toward that end, I will put forward an article at the Spring Annual Town Meeting that reserves \$60,000 for school roof repairs, assuming funds are available.

- **Priority 1A - Bridge and Culvert Repairs (\$2,055,000):** In 2011, the Town undertook a comprehensive study of its twenty-six bridges and culverts. Though the majority of them need repairs, the Capital Planning Committee identified the following six locations that were first priority:

Culvert Replacement - Hartford Avenue East over Canal: Projected cost - \$225,000
Bridge Replacement – Marywood Street over Drabbletail Brook: Projected cost - \$185,000
Culvert Replacement – Hollis Street over Meadow Brook: Projected cost - \$235,000
Bridge Replacement – West Street over Scadden Brook: Projected cost - \$220,000
Bridge Replacement – Elm Street over Rivulet Brook: Projected cost - \$390,000
Bridge Repairs – Hecla Street over West River: Projected cost - \$800,000

Potential Funding Mechanisms: Borrowing, Chapter 90 grant funding

Annual Cost: Funding these projects for twenty years at a projected three percent interest rate would cost approximately \$138,000 per year.

Manager's Commentary & Recommendation: It is clear that the infrastructure of the Town, particularly a number of its bridges and culverts are in need of repair or replacement. These are safety and commerce issues that will need to be addressed. At present, the municipal budget cannot afford that level of debt service. Given the changes that are possibly on the horizon, between increases in Chapter 90, changes to local aid, and a statewide interest in road and bridge construction, it is prudent to await further information from the Commonwealth before seeking funding for these projects via taxation.

- **Priority 2 - Library Fire Escape (\$75,000 for repair and extension to the third floor of the Library):** The library fire escape is in need of repair. It also is inaccessible from the library's third floor, which has mandated the floor being closed to the public because it only has a single egress.

Potential Funding Mechanisms: Town Capital Fund; borrowing

Annual Cost: No annual cost on the repair, it would be paid in full upon completion. Funding the extension for five years at a projected 3 percent interest rate would cost approximately \$11,125 to \$22,250 per year.

Manager's Commentary & Recommendation: It is impossible to make a recommendation until the true cost of the repairing of repair the structure for use by the first and second floor, and the cost of making the fire escape accessible from the third floor is ascertained. The Town will seek bids from qualified contractors pursuant to Chapter 30B before determining a future course of action. However, it is anticipated that the fire escape

will be repaired in FY 2015, assuming Capital funds are available. Additionally, discussions with the Library Trustees need to take place to determine whether they will consider partnering with the Town to address this expenditure.

- **Priority 3 – Replacement of Athletic Field Lighting (\$84,800 – 90% of which would be offset by a grant from National Grid)**

Potential Funding Mechanisms: Town Capital account

Annual Cost: No additional annual cost, projected savings of \$7,000 to \$14,000 annually.

Manager’s Commentary & Recommendation: Relighting Whitin Field with LED lighting would cost \$84,800, of which 90% would be paid for through a grant from National Grid. The overall cost to the Town is \$8,480, and will offer significant savings on the field’s utility bills.

- **Town Manager’s Priority #1 (Outside of the Capital Committee Recommendation) – Purchase of Police Equipment (\$180,000)**

Potential Funding Mechanisms: Town Capital account - Borrowing, other available revenue

Annual Cost: Borrowing for the equipment over a three year period will cost the Town approximately \$65,000 per year.

Manager’s Commentary & Recommendation: The timing of the assembly of the Capital Plan by the Committee did not allow the incoming Chief of Police the time necessary to review the facility and prepare a recommendation for consideration by the committee. The Chief has identified a total of \$687,992 in capital purchases that is needed to properly equip the Department to face future challenges. Of that amount, I am recommending \$180,000, which will be used to purchase an additional front line cruiser, build and equip a proper evidence room on the second floor of the station, install cameras in the interrogation room, and purchase new Motorola hand held radios.

Police Accreditation in Massachusetts is based upon national standards established by the Commission on Accreditation for Law Enforcement Agencies Inc. of Fairfax Virginia. The standards reflect the best professional practices in each area of police management, administration, operations and support services. The standards prescribe “what” agencies should be doing but not how they should be doing it.

Participation in the program is voluntary and a means of independent evaluation of operations. It provides a mechanism to correct deficiencies before they become “a public problem”. Accreditation has the potential to reduce liability and promote accountability among agency personnel. All said, it increases the community’s confidence in its police department and recognizes agencies for meeting the standards of excellence.

The department was initially certified for accreditation in 2001 and maintained that status until 2008. Changes in operational needs and compliance requirements reflected deficiencies in two areas of concern, both required funding supported by the community. The inability of the community to support the funding request prompted our departure from

the process. It is anticipated as we proceed, funding the evidence/property retention and training requirements will be supported.

Once this equipment is in place, The Department will be able to obtain certification, which will allow it to be better placed for receiving additional state and federal grant funding for its remaining capital needs.

I intend to place a borrowing authorization on the Spring Annual Town Meeting warrant, with the hope that the Capital Committee will vote to pay the three years of debt service out of the Capital fund.

- **Town Manager's Priority #2 (Outside of the Capital Committee Recommendation) – Boiler Replacement – Uxbridge Public Library (\$50,000)**

Potential Funding Mechanisms: Town Capital account - Borrowing, other available revenue

Annual Cost: Borrowing for the equipment over a three year period will cost the Town approximately \$19,166 per year.

Manager's Commentary & Recommendation: This request is listed as a FY 2016 project, but a recent incident with the existing system have made it obvious that immediate replacement of the old boiler needs to be an immediate priority. To that end, we will be putting the project out to bid with the next few months. If bids are below expectations, we will likely pay for out of the municipal capital appropriation. If they are higher, we will seek a borrowing authorization at the Spring Annual Town Meeting.

CONCLUSION:

The items listed on the Capital Plan are significant and reflect the Town's need to dedicate funds to improving and maintaining the Town's infrastructure and equipment. Deferring the timely replacement of older operating equipment increases costs both to the operating budget through increased maintenance and to the capital budget for escalating replacement costs. Underfunding capital improvement invites only greater eventual costs. It remains imperative to find a funding source to fund capital projects within the next few fiscal years.

I would like to thank the Capital Planning Committee, department heads, and others for their efforts in assembling this long-needed update to the Capital Plan.

Please feel free to contact me with questions or concerns.

DEPARTMENT	PROJECT/PROGRAM	FUNDING SOURCE	PAST SCHEDULE	REQUESTED FY2015	REQUESTED FY2016	REQUESTED FY 2017	REQUESTED FY2018
TOWN MANAGER							
TOWN MANAGER	RECORDS MANAGEMENT	TBD	\$ 120,000				
TOWN MANAGER	TOWN HALL IMPROVEMENTS	TBD	\$ 50,000	\$ -			
	SUBTOTAL		\$ 170,000	\$ -	\$ -	\$ -	\$ -
TOTAL - TOWN HALL							\$ 170,000
LIBRARY							
LIBRARY	REGRADE SOUTH SIDE	TBD	\$ 10,000		\$ -		
LIBRARY	CORRECT RUNOFF - NORTH SIDE	TBD	\$ 5,000				
LIBRARY	FIRE ESCAPE REPAIRS	TBD	\$ 100,000				
LIBRARY	COMPUTER UPGRADES	TBD	\$ 6,000	\$ 3,000		\$ 3,500	
LIBRARY	HEAT/AIR CONDITIONING - THIRD FLOOR	TBD		\$ 20,000			
LIBRARY	INTERIOR REPAINTING	TBD	\$ 35,000				
LIBRARY	BOILER REPLACEMENT	TBD			\$ 50,000		
LIBRARY	LIBRARY EXPANSION	TBD			\$ 2,000,000		
	SUBTOTAL	\$ -	\$ 156,000	\$ 23,000	\$ 2,050,000	\$ 3,500	\$ -
GRAND TOTAL - LIBRARY							\$ 2,232,500
COUNCIL ON AGING							
COUNCIL ON AGING	SENIOR CENTER ADDITION W/GARAGE	TBD	\$ 250,000.00				
	SUBTOTAL		\$ 250,000	\$ -	\$ -	\$ -	\$ -
TOTAL - COA							\$ 250,000
POLICE DEPARTMENT							
POLICE DEPARTMENT	REPLACEMENT CRUISERS	TBD	\$ 64,000	\$ 32,000	\$ 32,000	\$ 32,000	
POLICE DEPARTMENT	COMMUNICATIONS TECHNOLOGY	TBD	\$ 7,500				
POLICE DEPARTMENT	BUILD OUT - SECOND FLOOR PD	TBD	\$ 35,000				
POLICE DEPARTMENT	NON-LETHAL WEAPONS	TBD	\$ 50,000				
POLICE DEPARTMENT	BUILDING SECURITY PD	TBD	\$ 55,480				
POLICE DEPARTMENT	EMERGENCY POWER - TOWER	TBD	\$ 24,000				
POLICE DEPARTMENT	RADIO COMMUNICATIONS	TBD	\$ 65,000				
	SUBTOTAL		\$ 300,980	\$ 32,000	\$ 32,000	\$ 32,000	\$ -
TOTAL - POLICE DEPARTMENT							\$ 396,980
FIRE DEPARTMENT							
FIRE DEPARTMENT	RADIO EQUIPMENT	TBD	\$ 10,240				
FIRE DEPARTMENT	RADIO INFRASTRUCTURE	TBD		TBD			
FIRE DEPARTMENT	REPLACEMENT FORESTRY #1	TBD				\$ 45,000	
FIRE DEPARTMENT	REPLACEMENT FORESTRY #2	TBD	\$ 135,000				
FIRE DEPARTMENT	REPLACEMENT PLANS FIRE HQ	TBD	\$ 500,000				
FIRE DEPARTMENT	REPLACEMENT OF FIRE HQ	TBD			\$ 7,500,000		
	SUBTOTAL		\$ 645,240	\$ -	\$ 7,500,000	\$ 45,000	\$ -
TOTAL - FIRE DEPARTMENT							\$ 8,190,240

1/2/2013 **FY 2015 CAPITAL PLAN - TOWN OF UXBRIDGE** **EXHIBIT 2**
LIST OF CAPITAL PROJECTS/PURCHASES BY DEPARTMENT

DEPARTMENT	PROJECT/PROGRAM	FUNDING SOURCE	PAST SCHEDULE	REQUESTED FY2015	REQUESTED FY2016	REQUESTED FY 2017	REQUESTED FY2018	REQUESTED FY2019
SCHOOLS	MIDDLE SCHOOL AIR CONDITIONING (3RD FJ)	TBD	\$ 85,000					
SCHOOLS	REPLACE 1 TON DUMP TRUCK	TBD	\$ 60,000					
SCHOOLS	SCHOOL ROOFS (MCCLOSKEY & WHITIN)	DEBT EXCLUSION - MSBA		\$ 60,000		\$ 950,000		
SCHOOLS	MCCLOSKEY ASBESTOS ABATEMENT	DEBT EXCLUSION			\$ 650,000			
SCHOOLS	MCCLOSKEY CLASSROOM FLOORS	TBD			\$ 88,000			
SCHOOLS	TAFT & WHITIN CLASSROOM FLOORS	TBD				\$ 90,000		
SCHOOLS	STORAGE FACILITY - MIDDLE SCHOOL	TBD	\$ 60,000					
SCHOOLS	STORAGE FACILITY - ELEMENTARY SCHOOL	TBD	\$ 60,000					
SCHOOLS	EXTERIOR DOOR REPLACEMENT	TBD	\$ 50,000					
SCHOOLS	EMERGENCY GENERATORS	TBD	\$ 45,000					
SCHOOLS	MIDDLE SCHOOL WALKWAYS	TBD	\$ 25,000					
SCHOOLS	PARKING LOT SEALCOAT	TBD	\$ 20,000					
SCHOOLS	TAFT MAIN ENTRANCE	TBD	\$ 34,000					
SCHOOLS	WHITIN MAIN ENTRANCE	TBD	\$ 34,000					
SCHOOLS	UHS SOFTBALL/PRACTICE FIELD	TBD	\$ 250,000					
SCHOOLS	PNEUMATIC REPLACEMENT	TBD	\$ 200,000					
SCHOOLS	MIDDLE SCHOOL PARKING FACILITIES	TBD	\$ 40,000					
SCHOOLS	TAFT SCHOOL CAFETERIA ENTRANCE	TBD	\$ 25,000					
SCHOOLS	WINDOW REPLACEMENT	TBD	\$ 200,000					
SCHOOLS	MIDDLE SCHOOL SEATING	TBD	\$ 200,000					
SCHOOLS	ELECTRIC VEHICLE REPLACEMENTS	TBD	\$ 60,000					
SCHOOLS	MIDDLE SCHOOL BOILER REPLACEMENT	TBD	\$ 80,000					
SCHOOLS	ELEMENTARY SCHOOL BOILER REPLACEMENT	TBD	\$ 80,000					
	SUBTOTAL		\$ 1,608,000	\$ 60,000	\$ 738,000	\$ 1,040,000	\$ -	\$ -
TOTAL SCHOOL DEPARTMENT								\$ 3,446,000
RECREATION	WHITEN FIELD LIGHTING	TBD		\$ 8,000				
RECREATION	SCHOOL DUGOUTS	TBD	\$ 5,000					
RECREATION	LOAM SLICING	TBD	\$ 5,000					
RECREATION COMMITTEE	MIDDLE SCOREBOARD ELECTRIFICATION	TBD	\$ 2,000					
RECREATION	PARKING LOT EXPANSION SUTTON STREET	TBD	\$ 10,000					
RECREATION	PLAN/DESIGN SUTTON FIELD EXPANSION	TBD	\$ 10,000					
RECREATION	SOFTBALL FIELDS	TBD	\$ 20,000					
RECREATION	MIDDLE SCHOOL FIELD REHAB	TBD	\$ 20,000					
	SUBTOTAL		\$ 72,000	\$ 8,000	\$ -	\$ -	\$ -	\$ -

1/2/2013		FY 2016 CAPITAL PLAN - TOWN OF UXBRIDGE LIST OF CAPITAL PROJECTS/PURCHASES BY DEPARTMENT						EXHIBIT 2	
DEPARTMENT	PROJECT/PROGRAM	FUNDING SOURCE	PAST SCHEDULE	REQUESTED FY2016	REQUESTED FY2016	REQUESTED FY 2017	REQUESTED FY2018	REQUESTED FY2019	
TOTAL RECREATION COMMITTEE								\$ 80,000	
PW WATER ENTERPRISE	EQUIPMENT								
PW WATER ENTERPRISE	GENERATORS-PORTABLE (2)	R.E.	\$ 6,000						
PW WATER ENTERPRISE	1/2 TON PICK UP 4X4	R.E.	\$ 40,000						
	DESIGN/CONST/OPERATIONS								
PW WATER ENTERPRISE	BLACKSTONE REPLACEMENT WELL #1	CIF	\$ 200,000.00						
PW WATER ENTERPRISE	PHASE I - N MAIN STREET WATER MAINS	SRF/TOWN		\$ 400,000	\$ 932,000				
PW WATER ENTERPRISE	PHASE I - S MAIN STREET WATER MAINS	SRF/TOWN		\$ 500,000	\$ 1,582,000				
PW WATER ENTERPRISE	PHASE I - HENRY STREET (N. MAIN TO HENRY)	TBD		\$ 250,000	\$ 853,000				
PW WATER ENTERPRISE	PHASE I - HENRY STREET (MENDON TO P. HENRY)	TBD			\$ 244,000				
PW WATER ENTERPRISE	PHASE I - HIGH STREET EXT TO DOUGLAS ST	PRIVATE/TOWN		\$ 1,000,000	\$ 1,273,000				
PW WATER ENTERPRISE	PHASE II - HECLA (OLD ELMDALE TO BROWN TER)	PREV. APPROP				\$ 150,000			
PW WATER ENTERPRISE	PHASE II - ELMDALE (BROWN TERR TO BACON)	TBD				\$ 228,000			
PW WATER ENTERPRISE	PHASE II HARTFORD AVE EAST (N MAIN TO WHITIN)	TBD				\$ 413,000			
PW WATER ENTERPRISE	PHASE II CAPRON (MENDON TO END)	TBD				\$ 319,000			
PW WATER ENTERPRISE	PHASE II HARTFORD AVE WEST (RIVULET TO LEXINGTON)	TBD					\$ 358,000		
PW WATER ENTERPRISE	PHASE II - GLORIA STREET	TBD					\$ 115,000		
PW WATER ENTERPRISE	PHASE II - SUSAN PARKWAY	TBD					\$ 195,000		
PW WATER ENTERPRISE	PHASE II - UPTON ROAD	TBD					\$ 212,000		
PW WATER ENTERPRISE	PHASE II - HARTFORD AVE EAST (OAK TO UPTON RD)	TBD		\$ 582,000					
PW WATER ENTERPRISE	PHASE II - HENRY STREET (PATRICK HENRY TO END)	TBD						\$ 293,000	
PW WATER ENTERPRISE	PHASE II - OAK STREET (MENDON TO HERITAGE)	TBD						\$ 472,000	
PW WATER ENTERPRISE	PHASE II - DEPOT STREET	TBD						\$ 229,000	
PW WATER ENTERPRISE	PHASE II - BLACKSTONE STREET	TBD						\$ 472,000	
PW WATER ENTERPRISE	BERNAT AND BLACKSTONE WELLHOUSE ROOF REPLACEMENT	R.E.	\$ 15,000	\$ 15,000					
	SUBTOTAL		\$ 261,000	\$ 2,747,000	\$ 4,884,000	\$ 1,110,000	\$ 880,000	\$ 1,466,000	
TOTAL - WATER ENTERPRISE								\$ 11,348,000	

1/2/2014		CAPITAL PLAN - TOWN OF UXBRIDGE LIST OF CAPITAL PROJECTS/PURCHASES SEGREGATED BY OVER/UNDER \$50,000	EXHIBIT 3
Department	Project	Amount	
FUNDED CAPITAL PROJECTS/PURCHASES OVER \$50,000			
FIRE DEPARTMENT	REPLACEMENT ENGINE #2	Grant Funded	
FIRE DEPARTMENT	REPLACEMENT TANKER #2	Grant Funded	
FIRE	REPLACEMENT TANKER #3	Grant Funded	
COA	VAN	TM Funded	
AMBULANCE ENT	REPLACEMENT RESCUE #1 (AMBULANCE)	TM Funded	
SEWER ENT	SEWERJET CLEANER (REPLACES VACTOR)	TM Funded	
PUBLIC WORKS	BRIDGE ANALYSIS	TM Funded	
FIRE DEPARTMENT	REPLACEMENT ENGINE #5	TM Funded	
FIRE DEPARTMENT	REPLACEMENT ENGINE #4	TM Funded - Debt	
PUBLIC WORKS	MACK COMBO	TM Funded - Debt	
COA	BUILDING DEMO/PARKING LOT CONSTRUCTION	Grant Funded	
FIRE DEPARTMENT	BREATHING APPARATUS	TM Funded - Debt	
PW SEWER ENTERPRISE	REMOTE SEWER CAMERA	TM Funded	
PUBLIC WORKS	FRONT END LOADER	Leased within Budget	
PUBLIC WORKS	MARYWOOD STREET CULVERT DESGN	Chapter 90	
PW SEWER ENTERPRISE	WWTP FACILITY PLAN	Retained Earnings	
REQUESTED PAST SCHEDULE OR PRIORITY CAPITAL PROJECTS/PURCHASES OVER \$50,000			
PUBLIC WORKS	STREET SWEEPER	\$	185,000
PUBLIC WORKS	STREET SWEEPER	\$	155,000
PUBLIC WORKS	TRACKLESS TRACTOR	\$	147,500
PUBLIC WORKS	ONE TON DUMP TRUCK	\$	52,000
PUBLIC WORKS	ONE TON DUMP TRUCK	\$	52,000
PUBLIC WORKS	CAB & CHASSIS	\$	100,000
PUBLIC WORKS	CAB & CHASSIS	\$	100,000
PUBLIC WORKS	CAB & CHASSIS	\$	100,000
PUBLIC WORKS	COMBINATION DUMP TRUCK	\$	155,000
PUBLIC WORKS	COMBINATION DUMP TRUCK	\$	155,000
PUBLIC WORKS	DRAINAGE IMPROVEMENTS	\$	200,000
PUBLIC WORKS	COMBINATION DUMP TRUCK	\$	155,000
PUBLIC WORKS	COMBINATION DUMP TRUCK	\$	155,000
PUBLIC WORKS	SALT SHED	\$	300,000
PUBLIC WORKS	NPDES PHASE II	\$	50,000
PUBLIC WORKS	HOLLIS ST. CULVERT DESIGN-CONST.	\$	235,000
PUBLIC WORKS	MARYWOOD ST. CULVERT CONST.	\$	179,300
PUBLIC WORKS	EAST HARTFORD AVE CULVERT CONST.	\$	283,720
PUBLIC WORKS	WEST ST. CULVERT DESIGN-CONST.	\$	220,000
PUBLIC WORKS	ELM ST. CULVERT DESIGN-CONST.	\$	390,000
PUBLIC WORKS	BRIDGE/CULVERT INTERIM REPAIRS	\$	100,000
PUBLIC WORKS	ROAD IMPROVEMENTS	\$	1,000,000
PUBLIC WORKS	GARAGE ADDITION	\$	900,000
SCHOOLS	MIDDLE SCHOOL AIR CONDITIONING (3RD FL)	\$	85,000
SCHOOLS	REPLACE 1 TON DUMP TRUCK	\$	60,000
SCHOOLS	STORAGE FACILITY - MIDDLE SCHOOL	\$	60,000
SCHOOLS	STORAGE FACILITY - ELEMENTARY SCHOOL	\$	60,000
SCHOOLS	EXTERIOR DOOR REPLACEMENT	\$	50,000
SCHOOLS	UHS SOFTBALL/PRACTICE FIELD	\$	250,000
SCHOOLS	PNEUMATIC REPLACEMENT	\$	200,000
SCHOOLS	WINDOW REPLACEMENT	\$	200,000
SCHOOLS	MIDDLE SCHOOL SEATING	\$	200,000
SCHOOLS	ELECTRIC VEHICLE REPLACEMENTS	\$	60,000
SCHOOLS	MIDDLE SCHOOL BOILER REPLACEMENT	\$	80,000
SCHOOLS	ELEMENTARY SCHOOL BOILER REPLACEMENT	\$	80,000
PW WATER ENTERPRISE	BLACKSTONE REPLACEMENT WELL #1	\$	200,000
PW SEWER ENTERPRISE	REPLACE WEST RIVER PUMP STATION	\$	200,000
PW SEWER ENTERPRISE	WWTP FACILITIES PLAN/CWMP	\$	147,000
	SUBTOTAL	\$	7,281,520
REQUESTED FISCAL YEAR 2015 CAPITAL PROJECTS/PURCHASES OVER \$50,000			
LIBRARY	FIRE ESCAPE REPAIRS	\$	75,000
FIRE DEPARTMENT	REPLACEMENT PLANS FIRE HQ	\$	500,000
PUBLIC WORKS	1 TON DUMP TRUCK	\$	52,000
PUBLIC WORKS	BACKHOE	\$	90,000
PUBLIC WORKS	BRIDGE/CULVERT INTERIM REPAIRS	\$	100,000
PUBLIC WORKS	ROAD IMPROVEMENTS	\$	500,000
SCHOOLS	SCHOOL ROOFS (MCCLOSKEY & WHITIN)	\$	60,000
PW WATER ENTERPRISE	NORTH MAIN STREET WATER MAIN REPLACEMENT	\$	400,000
PW WATER ENTERPRISE	SOUTH MAIN STREET WATER MAIN REPLACEMENT	\$	500,000
PW WATER ENTERPRISE	PHASE I - HENRY STREET (N. MAIN TO HENRY)	\$	250,000
PW WATER ENTERPRISE	PHASE I - HIGH STREET EXT TO DOUGLAS ST	\$	1,000,000
PW WATER ENTERPRISE	PHASE II - HARTFORD AVE EAST (OAK TO UPTON RD)	\$	582,000
PW SEWER ENTERPRISE	WWTP FACILITIES PLAN/CWMP	\$	190,000
PW SEWER ENTERPRISE	WWTP UPGRADES (EST)	\$	300,000
	SUBTOTAL	\$	4,599,000
REQUESTED FISCAL YEAR 2016 CAPITAL PROJECTS/PURCHASES OVER \$50,000			
LIBRARY	BOILER REPLACEMENT	\$	100,000
LIBRARY	EXPANSION	\$	2,000,000
PUBLIC WORKS	COMBINATION DUMP TRUCK	\$	155,000
PUBLIC WORKS	ROAD IMPROVEMENTS	\$	500,000
SCHOOLS	MCCLOSKEY ASBESTOS ABATEMENT	\$	650,000
SCHOOLS	MCCLOSKEY CLASSROOM FLOORS	\$	88,000
PW WATER ENTERPRISE	NORTH MAIN STREET WATER MAIN REPLACEMENT	\$	932,000
PW WATER ENTERPRISE	SOUTH MAIN STREET WATER MAIN REPLACEMENT	\$	1,582,000
PW WATER ENTERPRISE	PHASE I - HENRY STREET (N. MAIN TO HENRY)	\$	853,000
PW WATER ENTERPRISE	PHASE I - HENRY STREET (MENDON TO P. HENRY)	\$	244,000
PW WATER ENTERPRISE	PHASE I - HIGH STREET EXT TO DOUGLAS ST	\$	1,273,000
PW SEWER ENTERPRISE	WWTP UPGRADES (EST)	\$	7,500,000
AMBULANCE ENTERPRISE	REPLACE CARDIAC MONITORS	\$	65,000
	SUBTOTAL	\$	15,942,000

1/2/2014	CAPITAL PLAN - TOWN OF UXBRIDGE LIST OF CAPITAL PROJECTS/PURCHASES SEGREGATED BY OVER/UNDER \$50,000	EXHIBIT 3
REQUESTED FISCAL YEAR 2015 CAPITAL PROJECTS/PURCHASES UNDER \$50,000		
LIBRARY	COMPUTER UPGRADES	\$ 3,000
LIBRARY	HEAT/AIR CONDITIONING - THIRD FLOOR	\$ 20,000
POLICE DEPARTMENT	REPLACEMENT CRUISERS	\$ 38,000
POLICE DEPARTMENT	EVIDENCE ROOM	\$ 20,000
POLICE DEPARTMENT	HIGH DENSITY STORAGE SYTEM	\$ 23,000
POLICE DEPARTMENT	12 DOOR EVIDENCE LOCKER	\$ 5,000
POLICE DEPARTMENT	FUMING HOOD & FINGERPRINT DUCT STATION	\$ 10,000
POLICE DEPARTMENT	12 MOTOROLA PORTABLE RADIOS @ \$1,500 EACH	\$ 18,000
POLICE DEPARTMENT	INTERVIEW AND INTERROGATION CAMERAS	\$ 22,000
POLICE DEPARTMENT	AFIS - AUTOMATIC FINGERPRINT INDENTIFICATION	\$ 30,000
PUBLIC WORKS	ATTACHMENTS (PLOWS ETC)	\$ 10,000
PUBLIC WORKS	3/4 TON PICKUP	\$ 22,000
PUBLIC WORKS	MOBILE VEHICLE LIFTS	\$ 40,000
PUBLIC WORKS	GARAGE AIR HANDLING SYSTEM	\$ 50,000
PUBLIC WORKS	LANDFILL MOWER	\$ 40,000
PUBLIC WORKS	NPDES PHASE II	\$ 25,000
PUBLIC WORKS	SIGN REPLACEMENT PROGRAM	\$ 7,000
RECREATION	WHITEN FIELD LIGHTING	\$ 8,000
PW WATER ENTERPRISE	BERNAT & BLACKSTONE WELLHOUSE ROOF REPLACEMENT	\$ 15,000
PW SEWER ENTERPRISE	REPLACEMENT PICK UP (S2)	\$ 45,000
	SUBTOTAL	\$ 451,000
REQUESTED FISCAL YEAR 2016 CAPITAL PROJECTS/PURCHASES UNDER \$50,000		
POLICE DEPARTMENT	REPLACEMENT CRUISERS	\$ 35,000
POLICE DEPARTMENT	BAR CODE EVIDENCE STORAGE SYSTEM	\$ 39,500
POLICE DEPARTMENT	EVIDENCE ROOM ZEBRA THERMAL PRINTER	\$ 1,900
POLICE DEPARTMENT	EVIDENCE ROOM PORTABLE BAR CODE READER	\$ 3,300
POLICE DEPARTMENT	OFFICER VIDEO CAMER RECORDERS	\$ 2,500
POLICE DEPARTMENT	13 MOTOROLA PORTABLE RADIOS @ \$1,500 EACH	\$ 19,500
PUBLIC WORKS	ATTACHMENTS (PLOWS ETC)	\$ 7,000
PUBLIC WORKS	SANDER S.S. TROWEL	\$ 15,000
PUBLIC WORKS	NPDES PHASE II	\$ 25,000
PUBLIC WORKS	SIGN REPLACEMENT PROGRAM	\$ 7,000
	SUBTOTAL	\$ 155,700
REQUESTED FISCAL YEAR 2017 CAPITAL PROJECTS/PURCHASES UNDER \$50,000		
LIBRARY	COMPUTER UPGRADES	\$ 3,500
POLICE DEPARTMENT	REPLACEMENT CRUISERS	\$ 35,000
POLICE DEPARTMENT	TOTAL STATION FOR CRIME SCENE MAPPING	\$ 12,000
POLICE DEPARTMENT	POLE CAMERA INVESTIGATIVE SECURITY SYSTEM	\$ 7,000
POLICE DEPARTMENT	DETECTIVE CAR	\$ 32,000
PUBLIC WORKS	ATTACHMENTS (PLOWS ETC)	\$ 10,000
PUBLIC WORKS	NPDES PHASE II	\$ 25,000
PUBLIC WORKS	SIGN REPLACEMENT PROGRAM	\$ 7,000
	SUBTOTAL	\$ 131,500
REQUESTED FISCAL YEAR 2018 CAPITAL PROJECTS/PURCHASES UNDER \$50,000		
POLICE DEPARTMENT	DRYING CHAMBER FOR BCI UNIT	\$ 10,000
POLICE DEPARTMENT	CONVERSION FROM LP TO NATURAL GAS	\$ 21,000
POLICE DEPARTMENT	COMPUTER UPGRADES - 22 @ \$800 EACH	\$ 17,800
POLICE DEPARTMENT	FIRING RANGE - SIMULTATED WEAPON SYSTEMS	\$ 46,692
FIRE DEPARTMENT	REPLACEMENT MAINTENANCE PICK UP	\$ 45,000
PUBLIC WORKS	ATTACHMENTS (PLOWS ETC)	\$ 6,000
PUBLIC WORKS	NPDES PHASE II	\$ 25,000
PUBLIC WORKS	SIGN REPLACEMENT PROGRAM	\$ 5,000
	SUBTOTAL	\$ 176,292
REQUESTED FISCAL YEAR 2019 CAPITAL PROJECTS/PURCHASES UNDER \$50,000		
POLICE DEPARTMENT	REPLACEMENT CRUISERS	\$ 39,000
POLICE DEPARTMENT	FIRING RANGE EQUIPMENT	\$ 25,000
POLICE DEPARTMENT	VIDEO CAMERAS FOR PATROL CRUISERS	\$ 16,000
PUBLIC WORKS	ATTACHMENTS (PLOWS ETC)	\$ 6,000
PUBLIC WORKS	NPDES PHASE II	\$ 25,000
	SUBTOTAL	\$ 110,000
	TOTAL CAPITAL PROJECTS/PURCHASES UNDER \$50,000	\$ 1,546,492
	GRAND TOTAL - ALL PROJECTS/PURCHASES	\$ 72,635,012

DEPARTMENT	PROJECT/PROGRAM	FUNDING SOURCE	PAST SCHEDULE	REQUESTED FY2016	REQUESTED FY2016	REQUESTED FY 2017	REQUESTED FY2018	REQUESTED FY2019
TOWN MANAGER	TOWN HALL RESTORATION	Debt Exclusion				\$ 6,500,000		
LIBRARY	FIRE ESCAPE REPAIRS	TBD		\$ 75,000				
LIBRARY	HEAT/AIR CONDITIONING - THIRD FLOOR	TBD		\$ 20,000				
LIBRARY	INTERIOR REPAINTING	TBD	\$ 35,000					
LIBRARY	BOILER REPLACEMENT	TBD			\$ 100,000			
LIBRARY	LIBRARY EXPANSION	TBD			\$ 2,000,000			
COUNCIL ON AGING	SENIOR CENTER ADDITION	CDBG Grant				\$ 250,000		
W/GARAGE								
POLICE DEPARTMENT	EVIDENCE ROOM	TBD		\$ 20,000				
FIRE DEPARTMENT	REPLACEMENT PLANS FIRE HQ	TBD		\$ 500,000				
FIRE DEPARTMENT	REPLACEMENT OF FIRE HQ	TBD				\$ 7,500,000		
PUBLIC WORKS	DRAINAGE IMPROVEMENTS	TBD	\$ 200,000					
PUBLIC WORKS	SALT SHED	TBD	\$ 300,000					
PUBLIC WORKS	NPDES PHASE II	TBD	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
PUBLIC WORKS	HOLLIS ST. CULVERT DESIGN-CONST.	CH90 - TOWN	\$ 235,000					
PUBLIC WORKS	MARYWOOD ST. CULVERT CONST.	CH90 - TOWN	\$ 179,300					
PUBLIC WORKS	EAST HARTFORD AVE CULVERT DESIGN-CONST.	CH90 - TOWN	\$ 283,720					
PUBLIC WORKS	WEST ST. CULVERT DESIGN-CONST.	CH90 - TOWN	\$ 220,000					
PUBLIC WORKS	ELM ST. CULVERT DESIGN-CONST.	CH90 - TOWN	\$ 390,000					
PUBLIC WORKS	BRIDGE/CULVERT INTERIM REPAIRS	CH90 - TOWN	\$ 100,000	\$ 100,000				
PUBLIC WORKS	SIGN REPLACEMENT PROGRAM	TBD	\$ 14,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 5,000	
PUBLIC WORKS	ROAD IMPROVEMENTS	TBD	\$ 1,000,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
PUBLIC WORKS	GARAGE ADDITION	TBD	\$ 800,000					
SCHOOLS	MIDDLE SCHOOL AIR CONDITIONING (3RD F)	TBD	\$ 85,000					
SCHOOLS	SCHOOL ROOFS (MCCLOSKEY & WHITIN)	DEBT EXCLUSION - MSBA		\$ 80,000		\$ 950,000		
SCHOOLS	MCCLOSKEY ASBESTOS ABATEMENT	DEBT EXCLUSION			\$ 650,000			
SCHOOLS	MCCLOSKEY CLASSROOM FLOORS	TBD			\$ 88,000			
SCHOOLS	TAFT & WHITIN CLASSROOM FLOORS	TBD				\$ 90,000		
SCHOOLS	STORAGE FACILITY - MIDDLE SCHOOL	TBD	\$ 80,000					
SCHOOLS	STORAGE FACILITY - ELEMENTARY SCHOOL	TBD	\$ 80,000					
SCHOOLS	EXTERIOR DOOR REPLACEMENT	TBD	\$ 50,000					
SCHOOLS	EMERGENCY GENERATORS	TBD	\$ 45,000					
SCHOOLS	MIDDLE SCHOOL WALKWAYS	TBD	\$ 25,000					
SCHOOLS	PARKING LOT SEALCOAT	TBD	\$ 20,000					
SCHOOLS	TAFT MAIN ENTRANCE	TBD	\$ 34,000					
SCHOOLS	WHITIN MAIN ENTRANCE	TBD	\$ 34,000					

1/2/2014 FY 2015 CAPITAL PLAN - TOWN OF UXBRIDGE
 INFRASTRUCTURE MAINTENANCE/IMPROVEMENT EXHIBIT 4

DEPARTMENT	PROJECT/PROGRAM	FUNDING SOURCE	PAST SCHEDULE	REQUESTED FY2015	REQUESTED FY2016	REQUESTED FY 2017	REQUESTED FY2018	REQUESTED FY2019
SCHOOLS	UHS SOFTBALL/PRACTICE FIELD	TBD	\$ 250,000					
SCHOOLS	PNEUMATIC REPLACEMENT	TBD	\$ 200,000					
SCHOOLS	MIDDLE SCHOOL PARKING FACILITIES	TBD	\$ 40,000					
SCHOOLS	TAFT SCHOOL CAFETERIA ENTRANCE	TBD	\$ 25,000					
SCHOOLS	WINDOW REPLACEMENT	TBD	\$ 200,000					
SCHOOLS	MIDDLE SCHOOL SEATING	TBD	\$ 200,000					
SCHOOLS	MIDDLE SCHOOL BOILER REPLACEMENT	TBD	\$ 80,000					
SCHOOLS	ELEMENTARY SCHOOL BOILER REPLACEMENT	TBD	\$ 80,000					
RECREATION	WHITEN FIELD LIGHTING	TBD		\$ 8,000				
RECREATION	SCHOOL DUGOUTS	TBD	\$ 5,000					
RECREATION	LOAM SLICING	TBD	\$ 5,000					
RECREATION COMMITTEE	MIDDLE SCOREBOARD ELECTRIFICATION	TBD	\$ 2,000					
RECREATION	PARKING LOT EXPANSION SUTTON STREET	TBD	\$ 10,000					
RECREATION	PLAN/DESIGN SUTTON FIELD EXPANSION	TBD	\$ 10,000					
RECREATION	SOFTBALL FIELDS	TBD	\$ 20,000					
RECREATION	MIDDLE SCHOOL FIELD REHAB	TBD	\$ 20,000					
PW WATER ENTERPRISE	BLACKSTONE REPLACEMENT WELL #1	CIF	\$ 200,000.00					
PW WATER ENTERPRISE	PHASE I - N MAIN STREET WATER MAINS	SRF/TOWN		\$ 400,000	\$ 832,000			
PW WATER ENTERPRISE	PHASE I - S MAIN STREET WATER MAINS	SRF/TOWN		\$ 500,000	\$ 1,582,000			
PW WATER ENTERPRISE	PHASE I - HENRY STREET (N. MAIN TO HENRY)	TBD		\$ 250,000	\$ 853,000			
PW WATER ENTERPRISE	PHASE I - HENRY STREET (MENDON TO P. HENRY)	TBD			\$ 244,000			
PW WATER ENTERPRISE	PHASE I - HIGH STREET EXT TO DOUGLAS ST	PRIVATE/TOWN		\$ 1,000,000	\$ 1,273,000			
PW WATER ENTERPRISE	PHASE II - HECLA (OLD ELMDALE TO BROWN TER)	PREV. APPROP				\$ 150,000		
PW WATER ENTERPRISE	PHASE II - ELMDALE (BROWN TERR TO BACON)	TBD				\$ 228,000		
PW WATER ENTERPRISE	PHASE II HARTFORD AVE EAST (N MAIN TO WHITIN)	TBD				\$ 413,000		
PW WATER ENTERPRISE	PHASE II CAPRON (MENDON TO END)	TBD				\$ 318,000		
PW WATER ENTERPRISE	PHASE II HARTFORD AVE WEST (RIVULET TO LEXINGTON)	TBD				\$ 358,000		
PW WATER ENTERPRISE	PHASE II - GLORIA STREET	TBD				\$ 115,000		
PW WATER ENTERPRISE	PHASE II - SUSAN PARKWAY	TBD				\$ 195,000		
PW WATER ENTERPRISE	PHASE II - UPTON ROAD	TBD				\$ 212,000		
PW WATER ENTERPRISE	PHASE II - HARTFORD AVE EAST (OAK TO UPTON RD)	TBD		\$ 582,000				
PW WATER ENTERPRISE	PHASE II - HENRY STREET (PATRICK HENRY TO END)	TBD						\$ 293,000
PW WATER ENTERPRISE	PHASE II - OAK STREET (MENDON TO HERITAGE)	TBD						\$ 472,000
PW WATER ENTERPRISE	PHASE II - DEPOT STREET	TBD						\$ 229,000
PW WATER ENTERPRISE	PHASE II - BLACKSTONE STREET	TBD						\$ 472,000
PW WATER ENTERPRISE	BERNAT AND BLACKSTONE WELLHOUSE ROOF REPLACEMENT	R.E.	\$ 15,000	\$ 15,000				
PW SEWER ENTERPRISE	REPLACE WEST RIVER PUMP STATION	R.E.	\$ 200,000					
PW SEWER ENTERPRISE	WWTP FACILITIES PLAN/CWMP	R.E.	\$ 147,000	\$ 190,000				
PW SEWER ENTERPRISE	WWTP UPGRADES (EST)			\$ 300,000	\$ 7,500,000	\$ 7,500,000	\$ 7,500,000	\$ 7,500,000

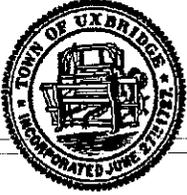
SUBTOTAL BY YEAR:
 INFRASTRUCTURE MAINTENANCE/IMPROVEMENT \$ 8,009,020 \$ 4,552,000 \$ 15,764,000 \$ 24,432,000 \$ 8,910,000 \$ 9,491,000
 INFRASTRUCTURE MAINTENANCE/IMPROVEMENT \$ 68,148,020

1/2/2014

FY 2015 CAPITAL PLAN - TOWN OF UXBRIDGE
 INFRASTRUCTURE MAINTENANCE/IMPROVEMENT

EXHIBIT 4

DEPARTMENT	PROJECT/PROGRAM	FUNDING SOURCE	PAST SCHEDULE	REQUESTED FY2015	REQUESTED FY2016	REQUESTED FY 2017	REQUESTED FY2018	REQUESTED FY2019	
FY 2015 CAPITAL PLAN - TOWN OF UXBRIDGE VEHICLES/EQUIPMENT PURCHASE OR REPLACEMENT									
DEPARTMENT	PROJECT/PROGRAM	FUNDING SOURCE	PAST SCHEDULE	REQUESTED FY2015	REQUESTED FY2016	REQUESTED FY 2017	REQUESTED FY2018	REQUESTED FY2019	
LIBRARY	COMPUTER UPGRADES	TBD	\$ 6,000	\$ 3,000		\$ 3,500			
POLICE DEPARTMENT	REPLACEMENT CRUISERS	TBD	\$ -	\$ 38,000	\$ 35,000	\$ 35,000		\$ 38,000	
POLICE DEPARTMENT	HIGH DENSITY STORAGE SYSTEM	TBD		\$ 23,000					
POLICE DEPARTMENT	12 DOOR EVIDENCE LOCKER	TBD		\$ 5,000					
POLICE DEPARTMENT	FUMING HOOD & FINGERPRINT DUCT STATION	TBD		\$ 10,000					
POLICE DEPARTMENT	12 MOTOROLA PORTABLE RADIOS AT \$1,500 EACH	TBD		\$ 18,000					
POLICE DEPARTMENT	INTERVIEW AND INTERROGATION CAMERAS	TBD		\$ 22,000					
POLICE DEPARTMENT	AFIS - AUTOMATIC FINGERPRINT IDENTIFICATION	TBD		\$ 30,000					
POLICE DEPARTMENT	BAR CODE EVIDENCE STORAGE SYSTEM	TBD			\$ 38,500				
POLICE DEPARTMENT	EVIDENCE ROOM ZEBRA THERMAL PRINTER	TBD			\$ 1,900				
POLICE DEPARTMENT	EVIDENCE ROOM PORTABLE BAR CODE READER	TBD			\$ 3,300				
POLICE DEPARTMENT	OFFICER VIDEO CAMER RECORDERS	TBD			\$ 2,500				
POLICE DEPARTMENT	13 MOTOROLA PORTABLE RADIOS @ \$1,500 EACH	TBD			\$ 19,500				
POLICE DEPARTMENT	TOTAL STATION FOR CRIME SCENE MAPPING	TBD				\$ 12,000			
POLICE DEPARTMENT	VIDEO SURVEILLANCE FOR STATION SECURITY	TBD				\$ 50,000			
POLICE DEPARTMENT	POLE CAMERA INVESTIGATIVE SECURITY SYSTEM	TBD				\$ 7,000			
POLICE DEPARTMENT	DETECTIVE CAR	TBD				\$ 32,000			
POLICE DEPARTMENT	CRUISER LAP-TOP TOUGH BOOK UPGRADE	TBD					\$ 60,000		
POLICE DEPARTMENT	DRYING CHAMBER FOR BCI UNIT CONVERSION FROM LP TO NATURAL GAS	TBD					\$ 10,000		
POLICE DEPARTMENT	COMPUTER UPGRADES - 22 @ \$800 EACH	TBD					\$ 21,000		
POLICE DEPARTMENT	FIRING RANGE - SIMULTANEOUS WEAPON SYSTEMS	TBD					\$ 17,600		
POLICE DEPARTMENT	FIRING RANGE EQUIPMENT	TBD					\$ 45,882		
POLICE DEPARTMENT	DATA STORAGE/SERVER UPGRADES	TBD						\$ 25,000	
POLICE DEPARTMENT	VIDEO CAMERAS FOR PATROL CRUISERS	TBD						\$ 50,000	
POLICE DEPARTMENT	REPLACEMENT FORESTRY TRUCK #1 & #2	TBD						\$ 16,000	
FIRE DEPARTMENT	REPLACEMENT MAINTENANCE PICK UP	TBD					\$ 140,000		
FIRE DEPARTMENT	STREET SWEEPER	TBD	\$ 185,000				\$ 45,000		
PUBLIC WORKS	FRONT END LOADER	TBD	\$ 155,000						
PUBLIC WORKS	MOWER HIGH CAPACITY	TBD	\$ 30,000						
PUBLIC WORKS	TRACKLESS TRACTOR	TBD	\$ 147,500						
PUBLIC WORKS	1 TON DUMP TRUCK	TBD	\$ 52,000						
PUBLIC WORKS	1 TON DUMP TRUCK	TBD	\$ 52,000						
PUBLIC WORKS	1 TON DUMP TRUCK	TBD		\$ 52,000					
PUBLIC WORKS	1 TON PICK UP 4X4	TBD	\$ 41,000						
PUBLIC WORKS	ATTACHMENTS (FLOWS ETC)	TBD	\$ 25,000	\$ 10,000	\$ 7,000	\$ 10,000	\$ 6,000	\$ 6,000	
PUBLIC WORKS	3/4 TON PICKUP	TBD		\$ 22,000					
PUBLIC WORKS	BACKHOE	TBD		\$ 90,000					
PUBLIC WORKS	CAB & CHASSIS	TBD	\$ 100,000						
PUBLIC WORKS	CAB & CHASSIS	TBD	\$ 100,000						
PUBLIC WORKS	CAB & CHASSIS	TBD	\$ 100,000						
PUBLIC WORKS	COMBINATION DUMP TRUCK	TBD	\$ 155,000						
PUBLIC WORKS	COMBINATION DUMP TRUCK	TBD	\$ 155,000			\$ 155,000			
PUBLIC WORKS	COMPRESSOR	TBD	\$ 18,000						
PUBLIC WORKS	COMBINATION DUMP TRUCK	TBD	\$ 155,000						
PUBLIC WORKS	COMBINATION DUMP TRUCK	TBD	\$ 155,000						
PUBLIC WORKS	MOBILE VEHICLE LIFTS	TBD		\$ 40,000					
PUBLIC WORKS	GARAGE AIR HANDLING SYSTEM	TBD		\$ 50,000					
PUBLIC WORKS	LANDFILL MOWER	TBD		\$ 40,000					
PUBLIC WORKS	SANDER S.S. HIGHLAND	TBD	\$ 30,000						
PUBLIC WORKS	SANDER S.S. TROWEL	TBD			\$ 15,000				
PUBLIC WORKS	EMERGENCY GENERATOR GARAGE (2)	TBD	\$ 45,000						
SCHOOLS	REPLACE 1 TON DUMP TRUCK	TBD	\$ 60,000						
SCHOOLS	ELECTRIC VEHICLE REPLACEMENTS	TBD	\$ 60,000						
PW WATER ENTERPRISE	GENERATORS-PORTABLE (2)	R.E.	\$ 8,000						
PW WATER ENTERPRISE	1/2 TON PICK UP 4X4	R.E.	\$ 40,000						
PW SEWER ENTERPRISE	REPLACEMENT FORD RANGER (S1)	TBD	\$ 22,000						
PW SEWER ENTERPRISE	REPLACEMENT PICKUP (S2)	R.E.		\$ 45,000					
AMBULANCE ENTERPRISE	REPLACE CARDIAC MONITORS	R.E.			\$ 65,000				
AMBULANCE ENTERPRISE	REPLACEMENT RESCUE #1	R.E.				\$ 120,000			
SUBTOTAL BY YEAR:									
VEHICLES/EQUIPMENT GRAND TOTAL -				\$ 1,884,500	\$ 498,000	\$ 343,700	\$ 269,500	\$ 346,292	\$ 135,000
VEHICLES/EQUIPMENT								\$ 3,486,982	
SUBTOTALS BY YEAR				\$ 7,903,520	\$ 5,050,000	\$ 16,097,700	\$ 24,701,500	\$ 9,256,292	\$ 9,628,000
GRAND TOTAL								\$ 72,635,012	



**TOWN OF UXBRIDGE
CAPITAL PLANNING COMMITTEE
21 South Main Street
Uxbridge, MA 01569-1851
508-278-8600 Fax 508-278-8605**

INFORMATION MEMORANDUM

TO: Sean Hendricks, Town Manager
FROM: Capital Planning Committee
DATE: December 4, 2013
RE: 2013 Capital Planning Committee Report

In compliance with the Town By-law 16-2, the Capital Planning Committee is pleased to submit its report for 2013.

Charge:

The Capital Planning Committee is required to submit to you a Capital Improvement Plan which includes:

1. A clear and concise summary of its contents;
2. A list of all capital improvements and/or purchases to be undertaken during the next five (5) fiscal years;
3. Cost estimates, methods of financing and recommended time schedules for each improvement and/or capital purchase; and,
4. The estimated annual cost of operating and maintaining each facility and piece of major equipment involved in the improvement and/or capital purchase.

Further, the Capital Planning Committee is charged with recommending, to the Town, policies relative to the funding of capital projects through appropriations from the Capital Improvement Fund or other funds available to the Town, and shall recommend priorities and schedules for such capital projects.

Background:

The committee took a different approach this year to coming up with a capital plan. It was the feeling of many that the traditional meeting with department heads about their capital needs was not serving the town well. While the need was there, the base to develop and sell the plan was not. This year the committee expanded its approach and asked ten (10) of the town's major committees to participate in a larger planning process. The following groups were invited to participate in the development of a capital plan for the town:

1. Board of Selectmen
2. School Committee
3. Finance Committee
4. Library Board of Trustees

5. Conservation Commission
6. Planning Board
7. Council on Aging
8. Recreation Commission
9. Historical Commission
10. Historic District Commission

The first eight committees participated, in part or fully, in the planning process. Each group was asked to identify projects they would like to see put forward and then asked to evaluate the need or priority of all the projects. The requests were for the period FY14 through FY18.

Selection Criteria:

The committee used the following criteria to evaluate capital need and priorities:

1. Relevance (How important is it?)
2. Appropriateness (Should we do it?)
3. Impact (What will we get out of it?)
4. Feasibility (Can we do it?)

2013 Recommendations:

Appendix I shows the list of all projects reviewed by the Capital Planning Group (the Capital Planning Committee plus the representatives of town committees) and the group's ranking of the projects, along with rationale.

Recommended Priorities:

School - Roofs

The School Department identified a major problem with leaking roofs for McCloskey Middle School and Whitin Elementary School. Both roof systems were installed in 1997 with 10 year warranties. The initial cost estimates for a partial roof replacement for McCloskey and Whitin was \$450,000 and \$500,000, respectively. However, upon further review, it was noted that since the roof systems for both buildings were installed in 1997, a full replacement might be needed. The town should seek help from the MSBA in addressing the roof problem. The MSBA will help determine whether part or all of the roofs should be placed.

School - Classroom Floors

The School Department also identified problems with 71 classroom floors in Taft Early Learning Center, Whitin Elementary School and McCloskey Middle School. Problems identified included old carpeting, which are torn, dusty and possible cause for mold. The cost estimate to replace the carpeting with tile floor was estimated at \$177,500.

McCloskey School – Asbestos Abatement

In addressing the carpeting problems in classrooms at McCloskey, it has been discovered that asbestos lies under the carpeting. The estimated cost for the asbestos abatement is \$650,000.

Bridge and Culvert Repairs

This priority, totaling five projects, received the highest number of votes in 2012 due to concerns about public safety and commerce. East Hartford Avenue is a major thoroughfare through town and subject to high traffic volume; vehicles are ignoring the weight limit placed on the bridge. West and Hecla are major residential streets; Elm and Hollis less so. Each year these structures are left unattended, the greater the potential is for street closures and the higher cost to fix the problems.

Library Fire Escape

In 2012, the Library presented a number of projects related to building maintenance, use and safety. At that time the committee ranked the need to repair/replace the library's fire escape as the second highest capital need. The cost estimate to do the necessary repairs is \$75,000. The project remains a high priority.

Conservation Projects – Field Lighting

The Recreation Commission came up with a very interesting project for replacing the lights at Whittin Field with help from National Grid. The project involves the replacement of 48 incandescent light fixtures with new LED fixtures. National Grid would pay for 90% of the project. It is estimated the town would save between \$7,000 and \$14,000 annually. In an ideal world, these savings would be reinvested in other projects that would save the town money.

Observations:

In the end, the Capital Planning Group had to focus on the projects most urgent for reasons of functionality, safety and costs. It is another case where the town's inability to maintain and address capital planning needs has created emergency situations and eliminated the ability to plan. The other projects presented, while worthy, will have to wait for another time. The Capital Planning Committee will continue to look for input from the other groups in defining capital needs. A successful long term plan requires more than one attempt.

McCloskey Middle School

The problems with the roof and asbestos, along with a number of other issues, like pneumatic controls (HVAC) and ADA compliance, raises the question of McCloskey's long term status. Is it right to put money into the school if, in the longer term, it is not worth it? This is a serious question which the School Department, School Committee and others need to answer. In the meantime, McCloskey's problems need to be fixed.

Funding for a Capital Plan

The single major problem facing any capital plan is funding. David Genereux, the Finance Director, is recommending a new policy be put into place where any excess "Free Cash" be placed in a capital fund after certain requirements are met with the town's Stabilization Fund. Attachment II is a copy of the proposed policy.

Five (5) Year Financial Plan

Assuming the above policy is adopted and a sustained source of funding capital needs becomes available, the Capital Planning Group can put forward recommendations for a five (5) year plan. The following plan should be considered in terms of "broad strokes" as the town's professional

staff and consultants are in a better position to determine the urgency, cost and timing of the following priorities.

FY15

- McCloskey (\$30,000) and Whitin (\$30,000) Roof Repair
The Capital Planning Group judged the school roof repairs, asbestos abatement and class floor replacement as the highest priorities. The recommendation is to make temporary fixes for the roof repairs while the town applies for funding from the MSBA.
- The limitation in funds makes other higher priorities less viable in the first year (FY15) of the plan.
- Library Fire Escape (\$75,000)
While not ranked the highest priority, the fire escape has been a long standing problem and should be made to “go away”.
- Lighting for Whitin Field (\$8,000)
As noted above, this project provides a great return on investment for very little money. Projects like this should be encouraged.

FY16

- McCloskey Asbestos Abatement (\$650,000)
The shortage of funds moves this to Year 2 of the plan. This project addresses the asbestos issues in McCloskey (classroom floors, ceilings, etc.) not being addressed in the roof replacement project (FY17).
- McCloskey Classroom Floor Replacement (\$88,000)
Replacement off classroom floors with vinyl composite tile in McCloskey (35 classrooms)

FY17

- McCloskey (\$450,000) and Whitin (\$500,000) Roof Replacement
The repairs of the roofs for the above, including asbestos abatement for McCloskey, with financial help from the MSBA. The money for this project needs to include asbestos mitigation for the classroom ceilings on the second floor.
- Taft and Whitin Classroom Floor Replacement (\$90,000)
Replacement of classroom floors with vinyl composite tile in Taft (31 classrooms) and Whitin (5 classrooms).
- Bridge and Culvert Repairs
Repairs of East Hartford (\$225,000) and West Street (\$220,000) culverts, both of which are high traffic roadways. The assumption is that the Commonwealth will help pay for half of the costs (Chapter 90 funds).

FY18

- Bridge and Culvert Repairs
Repair of Hecla Street Bridge (\$800,000)

FY19

- Bridge and Culvert Repairs
Repairs of Hollis Street (\$235,000) and Elm Street (\$390,000) culverts.

Attachment III is a spreadsheet of the recommended plan.

Again, we need to underline the fact that the five year plan put forth above should be viewed in “broad strokes”. While the priorities are clear, the evaluation of the timing and costs need more work. This is best left to the people who know the subjects best.

Next Steps:

The problems noted above represent major challenges to the town. These are challenges which need to be shared and understood by the greater community. If this report reaches your agreement, the Capital Planning Committee would like to present it with the Board of Selectmen, School Committee and Finance Committee.

We hope you find this preliminary report helpful. Your thoughts and council are most welcome.

Cc: David Genereux, Finance Director
Kevin Carney, Superintendent of Schools
Jennifer Modica, Board of Selectmen
Ernie Esposito, School Committee
John Morawski, Finance Committee
Mark Francis, Board of Library Trustees
John Daley, Council on Aging
Paul Paulino, Recreation Commission
Joe Leonardo, Planning Board
Russ Holden, Conservation Commission

**CAPITAL PLANNING GROUP
RECOMMENDATIONS**

December 4, 2013

		FISCAL YEAR 2015 - 2019						
Department	Capital Request	Cost \$000's	Priority Rank	FY15	FY16	FY17	FY18	FY19
Public Works								
Bridge & Culvert								
	Hollis Street Culvert Repl.	\$ 235	1a					\$ 235
	Marywood St. Culvert Repl.	\$ -	1a					
	E. Hartford Culvert Repl.	\$ 225	1a			\$ 225		
	West Street Culvert Repl.	\$ 220	1a			\$ 220		
	Elm Street Culvert Repl.	\$ 390	1a					\$ 390
	Hecla Street Bridge	\$ 800	1a				\$ 800	
		\$ 1,870						
Free Public Library								
	Fire Escape Repairs	\$ 75	2	\$		75		
Public Schools								
	McCloskey Roof Repair	\$ 450	1	\$		450		
	Whitin Roof Repair	\$ 500	1	\$		500		
	Asbestos Abatement	\$ 650	1		\$ 650			
	Floor Replacement	\$ 178	1		\$ 88	90		
Recreation Commission								
	Lighting of athletic fields	\$ 8	3	\$				
	TOTAL	\$ 3,731		\$ 143	\$ 738	\$ 1,485	\$ 800	\$ 625

**CAPITAL PLANNING RECOMMENDATIONS
FISCAL YEAR 2015 - 2020**

Department	Capital Request	Cost \$000's	2012 Ranking	Funding Source	VOTES			Rationale
					High	Medium	Low	
Public Works Highway/Parks Bridge & Culvert	Hollis Street Culvert Repl.	\$ 235	1	General Fund	1a			Ranked highest need - road closed
	Marywood St. Culvert Repl.	\$ 185	1	General Fund	1a			Ranked second highest need
	E. Hartford Culvert Repl.	\$ 225	1	General Fund	1a			Public safety and commerce
	West Street Culvert Repl.	\$ 220	1	General Fund	1a			Public safety and commerce
	Elm Street Culvert Repl.	\$ 390	1	General Fund	1a			Public safety and commerce
	Hecla Street Bridge	\$ 800	1	General Fund	1a			Public safety and commerce
		\$ 2,055						
Water	Road Improvements	\$ 500		General Fund				Bill overdue
Waste Water	West River Pump Station WWTP Upgrades	\$ 200 \$ 30,000	7	Enterprise Fund Various				Health safety, number of residents affected
Free Public Library	Fire Escape Repairs Interior Painting HVAC Third Floor Replace Boiler Renovation/Expansion	\$ 75 \$ 8 \$ 20 \$ 50 \$ 6,603	2	General Fund General Fund General Fund Various		2		Public safety; utilization of the building Bundle with fire escape and HVAC issues Building use; possible energy savings Building maintenance and energy savings
Fire Department	New Fire Headquarters	\$ 7,500		General Fund				Priority building project
Public Schools	Pneumatic Equipment	\$ 200	5	General Fund				High maintenance cost; return on investment
	UHS Softball Field	\$ 250	6	General Fund				Complete UHS project
	McCloskey Roof Repair Whitin Roof Repair	\$ 450 \$ 500		General Fund General Fund	1 1			
	Asbestos Abatement Floor Replacement	\$ 650 \$ 178		General Fund	1			
Council on Aging	New Senior Center			General Fund				Increased demand with changing demographics
Recreation Commission	Lighting of athletic fields	\$ 8				3		
Town Hall	Renovation	\$ 7,500		General Fund				
TOTAL		\$ 56,747						

Uxbridge Charter Article 6

SECTION 7: ACTION ON THE BUDGET

(a) Public Hearing - Forthwith upon its receipt of the proposed operating budget the finance committee shall provide for the publication in a local newspaper of a notice stating the time and place, not less than seven nor more than fourteen days following such publication, at which it will hold a public hearing on the proposed operating budget as submitted.

(b) Review - The finance committee shall consider, in open public meetings, the detailed expenditures of each such committee such additional considerations. The finance committee shall furnish it with review and

Exhibit 6 - Excerpts from the Town Charter, Bylaws

(c) Action - The finance committee shall maintain its recommendations for the action to be taken by the town meeting on each line item in the proposed operating budget which report shall be available at least seven days before the date on which the town meeting acts on the proposed budget. When the amendments which have been submitted subsequent to its initial filing, is before the town meeting for action it shall first be subject to amendments, if any, proposed by the finance committee before any other amendments shall be proposed.

(d) Reports of the Finance Committee - The report of the finance committee shall be printed and copies shall be made available for distribution to every person who shall request a copy thereof at the office of the town clerk, at the public library, and at other places in the town chosen by the finance committee for the convenience of the voters. The reports shall be available at least seven days before the town meeting is to act on any article contained in the warrant for the said town meeting.

SECTION 8: CAPITAL PLANNING PROGRAM

The town manager shall submit a capital improvement program to the board of selectmen and the finance committee at least one hundred fifty days before the start of each fiscal year. It shall be based on material prepared by the capital planning committee, if any including:

- (a) a clear and concise general summary of its contents;
- (b) a list of all capital improvements proposed to be undertaken during the next ensuing five years, with supporting information as to the need for each capital improvement;
- (c) cost estimates, methods of financing and recommended time schedules for each improvement; and,
- (d) the estimated annual cost of operating and maintaining each facility and piece of major equipment involved.

This information is to be annually revised by the town manager with regard to the capital improvements still pending or in the process of being acquired, improved or constructed.

ARTICLE 20: CAPITAL PLANNING BYLAW

To see if the Town will adopt the following Capital Planning bylaw, consistent with and authorized by Chapter 81 of the Acts of 2002 and the requirements of Article 6, Section 8, and Article 8, Section 5 of the Uxbridge Charter, pass any vote or take any action relative thereto.

CAPITAL PLANNING

Subsection A. Capital Planning Committee — As authorized under Chapter 81 of the Acts of 2002, the Town of Uxbridge hereby changes the composition of the Capital Planning Committee created there under, as follows: The committee shall consist of an odd number of citizens of Uxbridge, not less than five (5), who shall be voting members, appointed by the Town Manager. The Town Manager and the Town Treasurer shall be participating, but non-voting members. The Town Manager shall establish the terms of all appointments, not to exceed three (3) years. As further authorized under Chapter 81 of the Acts of 2002, the town may change the composition of this committee by majority vote at any annual or special town meeting.

The Capital Planning Committee shall recommend, to the Town, policies relative to the funding of capital projects through appropriations from the Capital Improvement Trust Fund or other funds available to the Town, and shall annually recommend priorities and schedules for such capital projects.

Subsection B. Capital Improvement Plan — The capital planning committee shall make timely reports, at least annually, to the Town Manager. The Annual Report to the Town Manager shall be at such time as the Town Manager directs, consistent with other reporting requirements established by the Town Charter, and shall include at least:

1. a clear and concise general summary of its contents
2. a list of all capital improvements and/or purchases proposed to be undertaken during the next ensuing five (5) fiscal years, with supporting information as to the need for each capital improvement and/or capital purchase.
3. cost estimates, methods of financing and recommended time schedules for each improvement and/or capital purchase; and,
4. the estimated annual cost of operating and maintaining each facility and piece of major equipment involved in the improvement and/or capital purchase.
5. such other information as shall be required by the Town Manager and/or policies set by the Board of Selectmen.

This Annual Report shall be included in the Annual Report of the Town.

The Town Manager shall annually, on or before January 30, submit to the Board of Selectmen and the Finance Committee an updated capital improvement program based on: (1) the aforementioned Annual Report of the Capital Planning

Committee, and (2) the status of capital improvements and/or purchases still pending or in process of being acquired, improved or constructed.

Chapter 81 of the Acts of 2002

AN ACT AUTHORIZING THE TOWN OF UXBRIDGE TO ESTABLISH A CAPITAL
IMPROVEMENT FUND.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of
the same, as follows:*

SECTION 1. Notwithstanding any general or special law to the contrary, the town of Uxbridge may establish and maintain a special account known as the Capital Improvement Trust Fund, and may raise and appropriate money therefor.

SECTION 2. The town of Uxbridge may appropriate to the fund by majority vote at an annual or special town meeting in any year any amount not in excess of 10 per cent of the amount raised in the preceding year by taxation of real estate and tangible personal property. The aggregate amount of the fund at any time shall not exceed 10 per cent of the equalized valuation of said town as defined in section 1 of chapter 44 of the General Laws.

SECTION 3. The fund shall be maintained by the town of Uxbridge as a separate account. The treasurer of the town shall be the custodian of the fund and may invest the funds in such separate account in the manner authorized by sections 55 and 55A of chapter 44 of the General Laws. Any interest earned on the fund shall be credited to and become part of such separate account.

SECTION 4. The town of Uxbridge may appropriate by 2/3 vote at any annual or special town meeting any principal and interest within the fund for any capital purchase or debt payment for any capital purchase. Capital purchase is defined as any item with a life expectancy of more than 5 years and valued at \$50,000 or more.

SECTION 5. There shall be a capital planning committee of the town of Uxbridge consisting of 8 members. The committee shall be appointed by the board of selectmen. The committee shall be comprised of the following: 2 members of the board of selectmen, 2 members of the finance committee, 1 member of the school committee, 1 member of the department of public works commissioners, town accountant, and town treasurer/collector. Hereinafter the town may change the composition of the committee by majority vote at any annual or special town meeting.

SECTION 6. The capital planning committee of the town of Uxbridge shall consider matters relating to appropriations from the Capital Improvement Trust Fund and may, but shall not be required to, make recommendations to the town of Uxbridge or to any board, committee, or official thereof, relative to such matters and establish policies relative to the funding of capital projects of the town and set priorities and schedules for such capital projects.

SECTION 7. This act shall take effect upon its passage.

Approved April 4, 2002.

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General Court home page, or
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Search the Laws

Go To:
Next Section
Previous Section
Chapter Table of Contents
MGL Search Page
General Court Home
Mass.gov

PART I. ADMINISTRATION OF THE GOVERNMENT

TITLE IX. TAXATION

CHAPTER 59. ASSESSMENT OF LOCAL TAXES

DUTY AND MANNER OF ASSESSING TAXES

Chapter 59: Section 21C. Limitations on total taxes assessed; determination by voters

Section 21C. (a) Whenever used in the text of this section, the following words and terms shall have the following meanings:—

“Full and fair cash valuation”, the fair cash value of all real estate and personal property as defined in this chapter, as certified by the commissioner, or, if no certification has been made, as last reported by the commissioner to the general court pursuant to section ten C of chapter fifty-eight as updated by the commissioner for any intervening period by an appropriate factor, if any.

“Local appropriating authority”, in a town, the board of selectmen; in a city, the council, with the mayor’s approval when required by law; in a municipality having a town council form of government, the town council.

“Total taxes assessed”, the net amount to be raised by any ad valorem tax levied on the real estate and personal property located within a city or town.

(b) The total taxes assessed within any city or town under the provisions of this chapter shall not exceed two and one-half per cent of the full and fair cash valuation in said city or town in any fiscal year. Any city or town in which total taxes exceed this limit shall be subject to the provisions of paragraph (d).

[There is no paragraph (c).]

(d) Any city or town in which total taxes assessed exceed the limits set forth in paragraph (b) shall for each successive year until the total taxes assessed shall not exceed said limits, reduce the total taxes assessed by not less than fifteen per cent of the total taxes assessed for the year immediately preceding; provided, however, that the reduction pursuant to this paragraph shall not be so great as to require a reduction below the limits set forth in paragraph (b); and provided, further, that said reduction may be adjusted by those amounts approved in accordance with the applicable provisions of paragraph (e).

(e) The local appropriating authority of any city or town which is subject to the provisions of paragraph (d) may, by a two-thirds vote, seek voter approval to assess taxes in excess of the amount allowed pursuant to said paragraph (d) by a specified amount. Any question submitted to the voters shall be worded as follows:—

“Shall the (city/town) of ___ be allowed to assess an additional \$ ___ in real estate and personal property

taxes for the fiscal year beginning July first, nineteen hundred and ___?

YES NO "

If the amount specified in such question is not greater than one-half of the reduction required pursuant to said paragraph (d), the proposal shall be deemed approved if a majority of the persons voting thereon shall vote "yes". If the amount specified is greater than one-half of the reduction required pursuant to said paragraph (d), the proposal shall be deemed approved if two-thirds of the persons voting thereon shall vote "yes".

In no event shall the amount specified be greater than the reduction required pursuant to said paragraph (d).

The local appropriating authority may, by a two-thirds vote, submit two questions on the same ballot; provided that only one question shall specify an amount which is greater than one-half of the reduction required pursuant to paragraph (d). If both questions are approved by the required number of voters, then the question which requires a two-thirds vote shall apply.

(f) In any city or town in which the total taxes assessed result in a percentage which is less than or equal to the limits imposed pursuant to paragraph (b), the total taxes assessed for any fiscal year shall not exceed an amount equal to one hundred and two and one-half per cent of the maximum levy limit for the preceding fiscal year as determined by the commissioner of revenue; provided, however, that the total taxes assessed may be further increased by those amounts approved in accordance with the provisions of paragraph (g); and provided further, that the total amount of taxes assessed for the then current fiscal year may be increased by an amount equal to the tax rate for the preceding fiscal year multiplied by the amount of increase in the assessed valuation of any parcel of real, or article of personal property over the assessed valuation of such property during the prior year which shall become subject to taxation for the first time, or taxed as a separate parcel for the first time during such fiscal year, or which has had an increase in its assessed valuation over the prior year's valuation unless such increased assessed valuation is due to revaluation of the entire city or town.

(g) The local appropriating authority of any city or town which is subject to the provisions of paragraph (f) may, by majority vote, seek voter approval to assess taxes in excess of amount allowed pursuant to said paragraph (f) by a specified amount.

Any question submitted to the voters shall be worded as follows:—

"Shall the (city/town) of ___ be allowed to assess an additional \$ ___ in real estate and personal property taxes for the purposes of (state the purpose(s) for which the monies from this assessment will be used) for the fiscal year beginning July first, nineteen hundred and ___?

YES NO "

Said question shall be deemed approved if a majority of the persons voting thereon shall vote "yes".

If a question as aforesaid shall provide for assessing taxes for the purpose of funding a stabilization fund established pursuant to section 5B of chapter 40, the assessors shall in each successive fiscal year assess property taxes for the same purpose in an amount equal to 102.5 per cent of the amount assessed in the next preceding year in which additional taxes were assessed for such purpose, but only if the local appropriating authority votes by a 2/3 vote to appropriate such increased amount in such year for such.

purpose. The voters of the city or town, by majority vote at a referendum, may alter the purpose of a stabilization fund or authorize the assessment of such additional property taxes for another purpose. In any year in which the local appropriating authority does not vote to appropriate such amount as aforesaid, the total property tax levy for such year shall be reduced by the amount that could otherwise have been assessed, so that such additional taxes may not be assessed for any other purpose. The maximum levy limit under paragraph (f) shall not be affected by any such reduction in the levy for such year.

(h) In a city or town, if a majority of the local appropriating authority or the people by local initiative procedure shall so require, there shall be a special election called in order to submit a question to the voters as to whether said city or town should be required to assess taxes by a specified amount below that amount allowed pursuant to this section. The question submitted to the voters shall be worded as follows:—

"Shall the (city/town) of ___ be required to reduce the amount of real estate and personal property taxes to be assessed for the fiscal year beginning July first, nineteen hundred and ___ by an amount equal to \$ ___?

YES NO "

If a majority of the persons voting on the question shall vote "yes", the limit on total taxes assessed shall be decreased to the percentage so voted for that fiscal year.

(i) With regard to the referenda procedures set out in this section the local appropriating authority may direct that the questions be placed upon the official ballot at a regular city or town election or at a special election which the local appropriating authority may call at any time. The local appropriating authority may also direct that not more than three such questions be placed upon the official ballots for use in the city or town at a biennial state election, by filing with the state secretary not later than the first Wednesday of August preceding that election a copy of its vote attested by the city or town clerk.

(11/2) The local appropriating authority of any city or town may, by a two-thirds vote, seek voter approval to assess taxes in excess of the levy limitation for certain capital outlay expenditures. Amounts for such capital outlay expenditures shall be assessed only after approval by a separate vote of the people taken at a regular or special election held before the setting of the annual tax rate; provided, however, that the question submitted shall be worded as follows: "Shall the (city/town) of ___ be allowed to assess an additional \$ ___ in real estate and personal property taxes for the purposes of (state the purpose(s) for which the monies from this assessment will be used) for the fiscal year beginning July first, nineteen hundred and ___?

Yes No "

and provided, further, that said question shall be deemed approved if a majority of the persons voting thereon shall vote "yes".

Capital outlay expenditures may be authorized for any municipal purpose for which the city or town would be authorized to borrow money under section seven or eight of chapter forty-four.

(j) The local appropriating authority of any city or town may, by a two-thirds vote, seek voter approval at a regular or special election to assess taxes in excess of the amount allowed pursuant to this section for the payment of principal and interest on bonds, notes or certificates of indebtedness, excluding tax

revenue anticipation notes, issued by the city or town and for the city's or town's apportioned share of the principal and interest on such bonds or notes issued by a regional governmental unit which were outstanding as of November fourth, nineteen hundred and eighty; provided, however, that the question submitted shall be as follows:—

"Shall the (city/town) of ___ be allowed to exempt the total amounts required to pay for bonded indebtedness incurred prior to the passage of proposition two and one-half, so-called, from the (city's/town's) limit?"

Yes No";

and provided, further, that said question shall be deemed approved if a majority of the persons voting thereon shall vote "yes".

(k) The local appropriating authority of any city or town may, by two-thirds vote, seek voter approval at a regular or special election to assess taxes in excess of the amount allowed pursuant to this section for the payment of principal and interest on bonds, notes or certificates of indebtedness, excluding tax revenue anticipation notes, issued by the city or town and for the city's or town's apportioned share of the principal and interest on such bonds or notes issued by a regional governmental unit which were outstanding as of November fourth, nineteen hundred and eighty; provided, however, that the question submitted shall be as follows:—

"Shall the (city/town) of ___ be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to (state the purpose or purposes for which the monies from the local issue will be used)?"

Yes No";

and provided, further, that said question shall be deemed approved if a majority of the persons voting thereon shall vote "yes".

(l) Amounts exempted from the tax limit under paragraph (i1/2), (j), (k) or (n) shall not be included in calculating the "total taxes assessed" in paragraph (a) or the maximum levy limit in paragraph (f).

(m) A town may appropriate from the tax levy, from available funds, or from borrowing, contingent on the passage of a ballot question under paragraph (g), (i1/2) or (k), but: (1) the statement of the purpose of the appropriation shall be substantially the same as the statement of purpose in the ballot question; (2) the appropriation vote shall not be deemed to take effect until the approval of the ballot question; (3) no election at which the question appears on the ballot shall take place later than the September 15 following the date of an appropriation vote adopted at an annual town meeting, or 90 days after the date of the close of any other town meeting at which an appropriation vote was adopted; and (4) after a contingent appropriation from the tax levy, a tax rate for a town shall not be submitted for certification by the commissioner under section 23 until after a ballot question under paragraph (g), (i1/2) or (k) has been voted upon, or until the expiration of the time for holding an election at which the question appears on the ballot, whichever period is shorter.

(n) The local appropriating authority may, by accepting this paragraph, provide that taxes may thereafter be assessed in excess of the amount otherwise allowed by this section, solely for payment, in whole or in part, of water or sewer debt service charges, including debt service charges of an independent commission, authority or district and as part of any wholesale water and sewer charges, that the board or

officer responsible for determining the water and sewer charges certifies were not in fiscal year nineteen hundred and ninety-three paid by local taxes; provided, however, that water and sewer charges shall be reduced by the amount of any such aggregate additional taxes assessed; and provided, further, that said additional taxes may be assessed on only residential real property as defined in section two A, notwithstanding the failure of the city or town to adopt a residential factor pursuant to section fifty-six of chapter forty, but subject to any subsequent adoption of such residential factor allowed by said section fifty-six; and provided, further, that if said additional taxes are assessed only on residential real property, aggregate residential water and sewer charges shall be reduced by the amount of any such additional taxes assessed. In the case of a city or town whose water and sewer service is provided by an independent commission, authority or district which separately bills water and sewer users, said commission, authority or district may enter into an agreement with said city or town to effectuate the purposes of this paragraph, provided, however, that immediately upon collection of all such taxes assessed for payment of such residential water and sewer debt service charges of such commission, authority or district, the treasurer or collector of taxes of such city or town shall, without appropriation by such city or town, pay over the taxes so collected to such commission, authority or district less any amounts agreed upon to provide reasonable compensation to the city or town for costs incurred in carrying out the agreement. Notwithstanding the provisions of chapter twenty-nine C, chapter two hundred and seventy-five of the acts of nineteen hundred and eighty-nine, or any other general or special law to the contrary, any city or town which accepts this paragraph or any independent authority, commission or district which provides water or sewer services to such city or town shall remain eligible to receive loans and grants for water pollution abatement projects or safe drinking water projects.

