



UXBRIDGE PLANNING BOARD

APPROVAL NOT REQUIRED (ANR) CHECKLIST

1. **General.** Any person who submits an (ANR or 81P) Approval Not Required application to the Planning Board for approval shall file the following with the Board:

___ An original drawing of the Approval Not Required Plan with a dark line on white background and eight (8) copies of the plans.

- Town Clerk (original & copy of application)
- Planning Board (1 – main file and 6 – members) 7 copies

___ An electronic copy of the original drawing of the Approval Not Required Plan as a PDF.

___ A properly executed application.

___ A filing application fee, in accordance with Section 7C, shall be tendered by certified check, payable to the Town of Uxbridge. Per the Planning Board fee schedule (revised April 11, 2012), as approved by the Board of Selectmen, ANR plans (81Ps): Application fee is \$100.00 and \$20.00 for each additional lot, parcel or easement, etc.

2. **Contents.** The Approval Not Required (ANR) plan shall be prepared by an engineer or surveyor and shall be clearly and legibly drawn. The plan shall be at a scale of one (1) inch equals forty (40) feet or such other scale as the Board may accept to show details clearly and adequately. Sheet sizes shall preferably not exceed 24"x36". If multiple sheets are used, they shall be accompanied by an index sheet showing the entire subdivision. The plans shall contain the following information:

- Approval Not Required Application name, boundaries, north point, date and scale.
- Name and address of record owner, applicant, engineer or surveyor.
- Names of all abutters as they appear in the most recent tax list.
- Existing and proposed lines of streets, ways, lots, easements, and public or common areas within the property.
- Sufficient data to determine the location, direction and length of every street and way line, lot line and boundary line, and to establish these lines on the ground.
- Location of all permanent monuments properly identified as to whether existing or proposed.
- Location, names and present widths of streets bounding, approaching or within reasonable proximity of the subdivision.
- Suitable space to record the action of the Board and signatures of the members of the Board (or officially authorized persons).
- Existing and proposed topography at a suitable contour interval as required by the Board.
- Profiles on the exterior lines of proposed streets at a horizontal scale of one (1) inch equals forty (40) feet and vertical scale of one (1) inch equals

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four (4) feet, or such other scales acceptable to the Board. Reference point for elevations shall be shown.

- Proposed layout of storm drainage, water supply and sewage disposal systems.
- Plans must include all utilities (electrical, water, sewer, cable and gas).

A plan will be deemed incomplete if the preceding components are not included on the plan at time of submission. The Planning Board office will not accept an incomplete application.

Checklist completed and signed by Planning Board Administrative Assistant:

By: _____

Date: _____

Applicant must time stamp full applications and plans by Town Clerk's office.

Signed by Engineer or Applicant: _____

Date: _____