



MAY 3 11 PM 2012
de

Town of Uxbridge, Massachusetts Finance Committee Meeting Minutes

Date: April 13, 2011

Place: Board of Selectmen Room

Present:

| | | | | | |
|-------------------|---|--------------|---|----------------|-----|
| Peter DeMers | P | Mark Andrews | P | Howard Fortner | PL* |
| Christine Horwath | P | Ed Maharay | A | John Morawski | P |
| Ray Wright | P | | | | |

*Mr. Fortner arrived after the vote on agenda item 1, during the discussion of agenda items 2a and 2b.

Call to Order: 7:00 PM

1. Minutes

- a. April 5, 2011 The Chairman asked if any Committee members had comments or questions on the Meeting Minutes of April 5, 2011. There were no comments or questions from the Committee.

Motion/Second/Discussion Vote

| | | | | | |
|-----------------|---|-----------------|----|------|-------|
| Motion | To approve the Minutes from the meeting of April 5th. | | | | |
| 1 st | MA | 2 nd | JM | Vote | 4-0-1 |

- b. April 6, 2011 This was tabled for the evening.

2. Public Hearing – Spring Annual Town Meeting

- a. Article 9 - Community access television budget
- b. Article 13 - Funding appropriation for the purchase of cable peg access equipment

The agenda that had been posted for this meeting mistakenly referred to Article 9 as “Article 10” and Article 13 as “Article 14. The agenda should have read, “Article 9 – Community access television budget” and “Article 13 – Funding appropriation for the purchase of cable peg access equipment.”

The Uxbridge Finance Director, Mr. David Genereux, and Mr. Barry Giles, Cable Access Coordinator, were both present to discuss the Articles. While both articles have to do with the spending needs for the plans of cable television, Article 9 is the Budget for Fiscal year 2012, and Article 13 is for new equipment purchases.

Mr. Giles discussed the needs and plans for Cable Television in Uxbridge. Planned upgrades include fiber optics connections to replace coaxial cable to municipal buildings in order to improve speed and efficiency. A studio is planned for the new high school in the Media Center of the library. This will act as a shared facility that will be incorporated into the curriculum of the high school. Expenses will be shared.

While upgrades have recently been made at the current facility, the studio is running out of space, and security is a concern. Because the current studio has equipment built into the infrastructure of the building, transferring all current equipment to the new facility at the appropriate time is neither practical nor cost-effective. Mr. Giles stated that the newest pieces of studio equipment, computers, are three years old.

Mr. Genereux expressed his support for these two Articles.

c. Article 4 - Town Budget: A general theme of the Town Budget for FY 2012 is that by decreasing departmental budgets by 2.29%, a \$100,000 Capital Fund could be created from these savings.

The following line items were discussed in a review of the Town budget, and remarks of note have been recorded:

- 645- Cable PEG. While many line items have been zeroed out, the lines stay in so as to keep an accurate history, according to Mr. Genereux.
- 114- Moderator. This is a zero-dollar budget.
- 122- Board of Selectmen. This budget was reduced by 2.29%. One full-time, assistant position is split between the Board of Selectmen and the Town Manager.
- 123- Town Manager
- 131- Finance Committee. While this budget is funded with a 2.43% increase for FY 2012, this increase is simply to balance out the shared cost of a municipal computer.
- 135- Town Accountant. 2011 was only a half-budget for a part-time position. 2012 is planned for a full budget.
- 141- Assessors. Decreased by 4.19%.
- 145- Treasurer/Collector. No change.
- 151- Town Council. Decreased by 2.29%. This is typically an annual contract, and the position is made by an appointment of the Board of Selectmen. In FY2011, the Town has spent \$17,000 of the budgeted \$50,000.
- 244- Weights and Measures. No change. This is a flat fee of \$2,500 per year.
- 424- Street Lighting. This budget has decreased by 25%. Based on a Street Light Savings plan from the Board of Selectmen, the Town will save \$12,750.
- 510- Board of Health. Decreased by 3.57%.
- 543- Veterans' Benefits. Increased by 26.69%. This budget is up \$30,000, and the Finance Director anticipates that he will need to request more. The reasons for this have been discussed at recent meetings.
- 630- Recreation. Decreased by 2.29%
- 691- Historical Commission. Decreased by 2.3%.
- 692- Celebrations. Decreased by 2.28%.
- 900- Unclassified. Mr. Genereux recommended that the Finance Committee defer discussion on this line item as debt, health insurance costs, and capital expenses would need to be changed prior to finalizing the budget.

3. Reports

Monthly Report, March 2011. Mr. Genereux reported that this has been audited. Monthly reports are now complete within four days of closing out the month.

Snow and Ice. In looking at this budget, Mr. Fortner suggested that only the Finance Director show "Actual" numbers in his report, which is subject to audit; departments ought to show "Reference" numbers, as they have not been subjected to audit. Mr. DeMers asked for clarification on the 2010 numbers, as they appeared to be off.

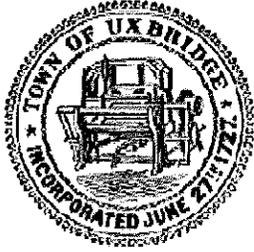
4. Old Business- None.

5. New business- None.

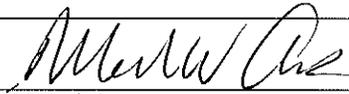
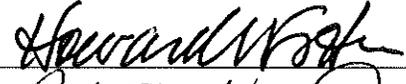
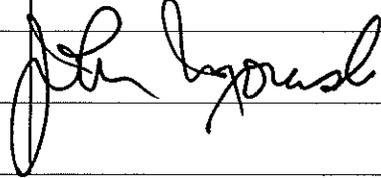
6. Adjournment. At 8:53 PM, a motion was made to adjourn.

Motion/Second/Discussion Vote

| | | | | | |
|-----------------|---------------------|-----------------|----|------|-------|
| Motion | To adjourn meeting. | | | | |
| 1 st | MA | 2 nd | CH | Vote | 6-0-0 |



Finance Committee Approval Sheet

| Name | Signature | Date |
|-------------------|--|-----------|
| Peter DeMers | | |
| Mark Andrews |  | 4-26-11 |
| Howard Fortner |  | 4-26-11 |
| Christine Horwath |  | 4/24/11 |
| Ed Maharay | | |
| John Morawski |  | 4/26/2011 |
| Ray Wright | | |