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Our goal is to ensure that our employees are guided by the principles that every individual has infinite dignity and worth and that we must show respect for the citizens we serve and for the men and women of the department.

A citizen compliment or complaint, and it's subsequent investigation, causes the police to examine the service that we provide to our community and to make the needed improvements.

Each Complaint will be investigated and appropriate follow up action taken. You will be informed of the results of the investigation initiated by your complaint.

To file a complaint or compliment an employee please fill out the other side of this form and deliver same according to the directions on this brochure.



### **24 Hours a day**

**Compliments and complaints can be filed or obtained at the Uxbridge Police Department or online at [www.uxbridgepolice.com](http://www.uxbridgepolice.com)**

**They may be delivered to the police station at any time or mailed to the following address:**

**Internal Affairs Unit  
Uxbridge Police Department  
275 Douglas St  
Uxbridge, MA 01569**



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## Citizens Compliment Or Complaint Form



We, the Uxbridge Police, are committed to providing the highest quality of Police Services by empowering our members and the community to work in partnership with the goal of improving the quality of life within Uxbridge, Massachusetts, while at the same time maintaining respect for individual rights and human dignity

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Name of Citizen

Address (Street City, State, Zip)

Telephone

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Employer

Address

Telephone

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Personnel Complimented/Complained about (Name, Rank, Badge # if known)

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The following is not needed but will help with our Statistics in reporting accurately to the Federal Government. Thank you. Date of Birth: \_\_\_\_\_ Race: \_\_\_\_\_ Sex: \_\_\_\_\_

WHAT HAPPENED: Describe in your own words everything you consider necessary for the police to investigate your complaint such as the date and time, location etc.

Use additional sheets of paper if necessary. Please be as detailed as possible. Also include any witnesses with name, address and telephone number that can assist in the investigation:

I understand that I will be informed of the result of the investigation and I will / will not (circle one) testify at any hearing in connection with this:

I have read the above statement and it is true and accurate to the best of my knowledge:

Signature: \_\_\_\_\_ Witness: \_\_\_\_\_

Received at: \_\_\_\_\_ Date: \_\_\_\_\_

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