

Posted by  
Uxbridge  
Town Clerk

**TOWN OF UXBRIDGE**  
**21 S. MAIN STREET, UXBRIDGE, MA 01569 – 508-278-8600**  
**BOARD OF SELECTMEN'S MEETING/WATER & SEWER COMMISSIONERS**  
**MEETING MINUTES**  
**BOARD OF SELECTMEN'S MEETING ROOM**  
**MONDAY, FEBRUARY 11, 2013 – 6:00PM**

Present: Chair Jay Cahill, Vice Chair Bruce Desilets, Clerk Tim Rice and Selectman Peter Baghdasarian.  
 Also present, Town Manager Sean Hendricks and Administrative Assistant Tracey Ante.

*NOTE: Some matters may have been taken out of agenda order but are presented below based on agenda order for ease of location information.*

**I. CALL TO ORDER**

- A. Announcements – The Town Clerk's Office would like to remind everyone to verify all information on the Annual Town Census, please sign and return it to the Clerk's office. Candidate packages for the Annual Town Election are available for pick-up at the Town Clerk's Office during regular business hours. Additional information is available on the town's website. A calendar with Town Meeting and Town Election timelines has been posted to the website.
- B. Citizen's Forum - No one wished to be heard.

**II. BUSINESS**

**A. OLD BUSINESS**

1. High School – update – The Board passed over.
2. TM Employment Agreement – The Board and Town Manager discussed the changes to the agreement. The Town Manager advised the changes were not substantial and does not disagree with the changes. However, the Town Manger did voice is concerns about the Board's comments during the last two evaluation periods. Following discussion, **MOTION: I, Mr. Baghdasarian, move that the Board approve the Town Manager Employment Agreement, as amended. Seconded by Mr. Desilets, the motion carried 3-1 (Mr. Rice opposed).**
3. FY14 Budget Consultation with Town Manager – The Board was presented with the draft budget. The Board will review and provide consultation to the Manager prior to their next scheduled meeting. Mr. Cahill inquired about a long range staffing plan. The Town Manager informed the Board most departments are adequately staffed, but there are departments that are not. The Town Manager will be conducting a review of all departments in the future.
4. SATM Warrant form – There was no objection with the form. The Board passed over.
5. Application One Day Beer and Wine License - Uxbridge Rod and Gun Club – 560 West Street, Saturday, 2/16/13 – 4:00-9:00pm, annual game dinner. It was noted that the Rod and Gun Club was previously issued a One Day License for Sat., 2/9. However, due to inclement weather, the event was cancelled. Therefore, the applicant requested the Board

consider Sat. 2/16 as the alternate date. Being a procedural matter, it was the consensus of the Board to take up the matter. **MOTION: I, Mr. Desilets, move that the Board approve the One Day Beer and Wine License for the Uxbridge Rod and Gun Club for Sat. 2/16, 4:00-9:00pm for their annual game dinner. Seconded by Mr. Baghdasarian, the motion carried unanimously.**

#### **B. NEW BUSINESS**

1. Appointment – Cultural Council – Steve Butler – **MOTION: I, Mr. Baghdasarian, move that the Board appoint Steve Butler to the Cultural Council. Seconded by Mr. Desilets, the motion carried unanimously.**
2. Appointment – Poll Worker – Andrew T. Habe Jr. – **MOTION: I, Mr. Baghdasarian, move that the Board appoint Andrew Habe, Jr. as Poll Worker. Seconded by Mr. Desilets, the motion carried unanimously.**
3. FY 2013 – FY 2017 Capital Plan – Following recommendations from the Capital Planning Committee, the Town Manager submitted the Capital Plan for FY2013-FY2017 to the Board for review. The Board had general discussion. Mr. Cahill requested to see a list of the DPW existing inventory. The Board will review and provide feedback to the Town Manager for the next scheduled meeting.
4. SATM Warrant – set closing date for receipt of articles/petitions – The Spring Annual Town Meeting is Tuesday, May 14, 2013, 7:00pm. Per the Charter, the warrant closes 60 days prior to Town Meeting. **MOTION: I, Mr. Desilets, move that the Board set the closing date for receipt of articles/petitions for the Spring Annual Town Meeting Warrant of Friday, March 15, 2013 at 5:00pm. Seconded by Mr. Baghdasarian, the motion carried unanimously.** The Board of Selectmen's Office and Town Clerk's office will be open that day.
5. Fire suppression systems (Board of Selectmen Acting as Water and Sewer Commissioners) – Mr. Cahill announced that the Board was Acting as Water and Sewer Commissioners. He prepared a summary with a revised fee structure for the Board's consideration. Mr. Cahill read Benn Sherman's email responding to his summary. He recommended each member consult with the DPW Director. The Board will continue discussions at a future meeting.

#### **III. PUBLIC HEARING**

None

#### **IV. MEETING MINUTES**

1/28/13 Meeting Minutes – **MOTION: I, Mr. Desilets, move that the Board approve the 1/28/13 Meeting Minutes. Seconded by Mr. Rice, the motion carried unanimously.**

2/6/13 Meeting Minutes – **MOTION: I, Mr. Baghdasarian, move that the Board approve the 2/6/13 Meeting Minutes. Seconded by Mr. Rice, the motion carried unanimously.**

#### **V. TOWN MANAGER UPDATE**

Follow-up Action Items/Updates – The Town Manager had general discussion and touched base on the following topics:

- Weekend storm report
- South Street – Columbia Report
- Larking Bldg.

- Library updated - meeting next week, update on fire escape, etc.
- PD Update – 2 Police Officers will be going to the academy in March
- Gas Conversion Town Hall
- Blanchard update, 21 E completed, DHCD site visit
- Update KVS Accounting/payroll
- Follow-up J. MacKinnon/rooster nuisance – (This agenda item was taken up at 6:00pm). Ms. Joan MacKinnon and Ms. Julie Woods were present and updated the Board on the recent meeting held with the Town Manager and Selectman Peter Baghdasarian. Mr. Baghdasarian and the Town Manager provided explanations and options to her. Ms. MacKinnon and Ms. Woods provided a copy of the letter issued by the Board of Health dated 12/6/12 specifically referencing MGL Chapter 111, Section 122 and 123 and the Board of Health regulations relating to nuisances. The Board of Health has tried to assist but has been unsuccessful. Ms. Mackinnon and Ms. Woods requested that the Selectmen authorize the Board of Health to seek assistance from town counsel. Mr. Baghdasarian advised that this was not a Board of Health related issue and Ms. MacKinnon has the right to take action against her neighbor on her own. Following discussion, **MOTION: I, Mr. Desilets, move that the Board authorize Mr. Rice to follow-up with the Chair of the Board of Health to try to resolve the situation and that the Board further authorizes Mr. Rice to seek town counsel, in consultation with the Board of Health, based on his evaluation. Seconded by Mr. Rice, the motion carried 3-1 (Mr. Baghdasarian opposed).**

#### VI. MEMBER ISSUES

Follow-up Action Items/Issues

- ipad Initiative – Mr. Rice and Mrs. Ante updated the Board. An implementation plan will be developed and distributed to the Board in the near future.
- Introduction for New Board Members – Mr. Rice will update the introduction. It will be on file in the Board of Selectmen's Office.

The Board had general discussion and touched base on the following topics:

- Gas conversion Town Hall
- 100 Acre Lot – Sutton Street
- BOS Self Evaluation/Goals
- Cultural Council term limits
- Auditor Appointment

#### VII. EXECUTIVE SESSION

None

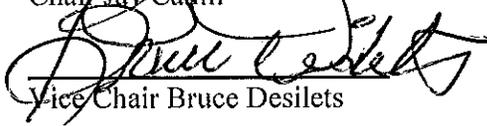
#### VIII. ADJOURNMENT: NEXT BOS MEETING MONDAY, FEBRUARY 25, 2013 – 6:00PM

At 8:30PM, Mr. Cahill adjourned the meeting.

*Minutes respectfully submitted by, Tracey Ante*

Minutes approved by Board of Selectmen:

  
Chair Jay Cahill

  
Vice Chair Bruce Desilets

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Clerk Tim Rice

  
Selectman Peter Baghdasarian

3/5/13  
Date Approved